

MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE COMBINED PLANNING AND PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 17<sup>th</sup> December 2024 AT **7.00 pm** IN RUSPER VILLAGE HALL

## **AGENDA**

### **1. Apologies**

To **receive** apologies from absent Councillors.

### **2. Declaration of Interests**

To **receive** declarations of interest in respect of items on the agenda.

### **3. Climate Crisis**

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

### **4. Minutes of previous meetings**

To **approve** the minutes of the previous Council meeting 26<sup>th</sup> November 2024. ([Document 1](#))

### **5. Open Forum**

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

### **6. Active Planning Applications ([Planning Log](#))**

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications.

#### **6.1 DC/24/1818 Westons House Wimland Road Rusper West Sussex RH12 4QU**

Change of use for the conversion of existing barn previously used as a day nursery (F1) to residential 1no. dwellinghouse (C3) Retrospective.

#### **6.2 DC/24/1787 Winterfold Farm Wimland Road Rusper West Sussex RH12 4QU**

Erection of 1 No. self-build dwelling house for equestrian workers (to replace an existing mobile home granted planning permission under ref: DC/20/0937).

#### **6.3 HRA/24/0019 Jacaranda Whitehall Drive Ifield Crawley West Sussex RH11 0LP**

Application under Regulation 77 of the Conservation of Habitats and Species Regulations 2017 to install a swimming pool.

### **7. Agree responses to planning applications received since publication of the Agenda.**

### **8. Planning Appeal**

To consider planning appeal **APP/Z3825/W/24/3341965** and to agree a response. ([Document 2](#))

Planning Inspectorate Reference: 27th November 2024 APP/Z3825/W/24/3341965

Horsham District Council Reference: DC/24/0036 Name of Appellant(s): William Farmer

Description of Application: Prior Notification for Change of Use of Agricultural Building to no 5 dwellinghouses. Site at: Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ.

**8. Water Neutrality Question.**

To **discuss** the response to correspondence to HDC regarding water neutrality. ([Document 3](#))

**9. Enforcements**

To receive an update on any enforcement notices.

**10. Reports from other Authorities**

To **receive** verbal reports from District and County Councillors.

**11. Rusper Sports Club**

To **receive an update** from Cllr M Fillmore and to **review** the proposed agreement. ([Document 4](#))

**12. Gatwick**

12.1 To **note** the Gatwick report. (On website)

12.2 Noise Management Board of GW airport to receive any updates from Cllr Fillmore.

**13. Fingerposts**

13.1 To **consider** the fingerpost [survey](#) and agree on which fingerposts need professional maintenance.

13.2 To **consider** the remaining fingerposts, councillors to 'adopt' a fingerpost to manage.

**14. Speed Watch 20mph**

14.1 To **discuss** the reduction in speed application and to **agree** on the next steps.

14.2 To **consider** the purchase of 2 solar powered SID. ([Document 5](#))

14.3 To **consider** and to **agree** on the SID installation location subject to agenda item 15.2. ([Document 6](#))

**15. Reports from Representatives**

**16. Financial**

16.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions November. ([Document 7](#), [Document 8](#), [Document 9](#))

16.2 To **note** the Parish Action Plan and make any amendments. ([Document 10](#))

16.3 **Tree Survey** - To **consider** 3 quotes for professional tree survey in line with the adopted Tree Policy. ([Document 11](#)) ([Document 12](#)) ([Document 13](#))

16.4 **Energy Supplier** - To **consider** the energy quote from Clear Utilities and to instruct the Clerk and to **accept** the updated UMS Certificate. ([Document 14](#)) ([Document 15](#))

16.5 **Streetlights** - To **consider** the streetlights contract. ([Document 16](#))([Document 17](#))

**17. Schedule of payments**

To **approve** the payments as shown on the schedule. (to follow)

**18. Meeting dates 2025**

To **agree** an Annual Litter Pick date for 2025.

**19. Matters Arising**

To **note** any agenda items for the next meeting.

*EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.*

**20. Award Contracts**

To **consider** the awarding of contracts for the following projects.

20.1 **Grasscutting Tender** - To **consider** the grass cutting contract for the next 3 seasons and to **agree** on a supplier. (to follow - deadline is 16<sup>th</sup> December 2024 for Tender response)

**Circulation:** All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.  
L Wilcock, Clerk to the Council, 11<sup>th</sup> December 2024.