

Rusper Parish Council



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Minutes of the Ordinary Meeting on Tuesday 31st January 2023 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: Cllrs M Cooke (Vice Chairman), V Saunders, V Hanstad-Pilcher, F Maitland-Smith, G Sallows, S White, M Fillmore, R Gatt, V Saunders, G Fleming, T Hogben (HDC).

Absent: K Nagle (WSCC), G Hussey (Chairman). E Kitchen (HDC). G Adams

1. **Apologies**

Cllrs K Nagle (WSCC), G Hussey (Chairman RPC), E Kitchen (HDC), G Adams (RPC).

2. **Declaration of interests**

None were declared.

3. **Minutes of previous meeting**

It was **RESOLVED** to approve the minutes of the combined Council and Planning meeting held on 20th December 2022.

4. **Open Forum**

The Chair opened the public forum and wished everyone a Happy New Year. Sally Pavey, Chairman of CAGNE reported to the Council following the last CAGNE meeting. It was **proposed** that a letter should be written to GATCOM copying all neighbouring Parish Councils and CAGNE to express the views of RPC in support of CAGNE and the group having a seat on the GATCOM committee, referencing the constitution and terms of reference. **All were in favour.** This was carried. **Action** is for Cllr G Sallows and the Clerk to write the letter and distribute this to the Council before it is released. It was **agreed** that the Council will receive the minutes of the GAGNE meeting and raise this as an agenda item at the next meeting

5. **Report from other Authorities**

Cllr T Hogben reported that the Local Plan did not carry through to the next stage. Water Neutrality Environment Agency want to continue to monitor levels of water usage, a water mitigation strategy has been published. Jonathan Chown resigned; election of new Council Leader will be held on Thursday. Ifield Golf Course has a new consultation. Drill Hall and Running Track have had money set aside in the HDC budget to run them for the next year.

6. **Climate Emergency**

To **ACKNOWLEDGE** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

7. **Annual Parish Council Meeting 20th April 2023**

It was **agreed** to invite Jeremy Quin MP, Cllr Tony Hogben, Richard Black Wilder Horsham, David Bridges Wild About Warnham, Cathy Durrant from Save West of Ifield to speak at the next APM. **Action** Clerk to send invites.

9. **Reports from Representatives**

- Cllr George Sallows – 2 quotes for the Sports Club repairs have been received £6122 and £5275 both quotes are itemised. Noted some work can be done by volunteers. It was **agreed** that a grant will be applied for from the Courage Dyers Trust. Action Clerk. Carried to next meeting.
Rusper Conservation Consultation – Cllr G Sallows to respond on behalf of the Parish Council.
Levelling up and Regeneration Bill – meeting is on 16th February to write a response. Carried to next meeting.
- Cllr R Gatt – reported that the Village Hall Committee meeting issued a Tender to replace the roof. Carried to next meeting.
- Cllr Viv Hanstad-Pilcher reported back on the response from WSCC. It was **agreed** that the further response is to be submitted by the Clerk. It was **agreed** that Cllr Viv Hanstad-Pilcher will respond to the WSCC North Horsham and Colgate: Old Crawley Road 40mph Speed Limit consultation on behalf of the Council.
- Cllr Malcolm Fillmore – noted written report submitted in advance of the meeting. It was **agreed** that the Clerk will produce a Terms of Reference for the Sports Club. Carried to next meeting.

10. **Correspondence – emails that have been distributed**

Sussex Police – noted a briefing on 13th March.

Sussex Green Living – the Council agreed not to proceed with the offer due to costs.

Cost of Living Survey – Noted that this is not applicable for a Parish Council response.

11. **Clerks Report**

A report was sent in advance of the meeting. It was **agreed** that the Clerk will book new Councillor training, report the sunken drain to Highways and send the updated contact list.

12. **Financial**

It was **RESOLVED** to approve the report, including the bank reconciliation.

13. **Schedule of payments**

It was **RESOLVED** to approve the following payments:

Date	Payee	Invoice no./ reason for payment	Total	VAT/ deductions	Amount due
31.01.2023	Various	Salaries/PAYE	1217.48	0.00	1669.67
31.01.2023	Scribe	Annual Subscription	345.60	69.12	414.12
31.01.2023	Village Hall	Extra meetings	72.00	0.00	72.00
		TOTAL	2087.27	69.12	2155.79

14. **Confidential – Staffing Matters**

The new holiday payment scheme was accepted and a pay increase from April 2023. Clerk to instruct payroll.

The meeting closed at 2152hrs