

MEMBERS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE **PARISH COUNCIL MEETING** OF RUSPER PARISH COUNCIL, WHICH WILL TAKE PLACE ON 27th JANUARY 2026 AT 7:00 PM IN RUSPER VILLAGE HALL. *L Wilcock, Clerk to the Council, 21st January 2026.*

AGENDA

1. Apologies

To receive apologies from absent Councillors.

2. Declaration of Interests

To receive declarations of interest in respect of items on the agenda.

3. Climate Crisis

To acknowledge that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of Previous Meeting

To approve the minutes of the Council meeting held on 16th December 2026. ([Document 1](#))

5. Open Forum

At the Chairman's discretion, members of the public may ask questions or make statements for up to 15 minutes. Individual contributions should be limited to three minutes. Questions not answered during the meeting will be addressed in writing or added to the agenda of a future meeting.

6. Reports from Other Authorities

To receive verbal reports from District and County Councillors.

7. Financial Reports

a) To **approve** the Reconciliation, Budget Report, bank statements for Unity Trust for December.

([Document 2](#), [Document 3](#), [Document 4](#))

b) To **approve** the schedule of payments. (to follow)

c) To **approve** the updated Ear Marked Reserves (EMR) report. ([Document 5](#))

d) **Defibrillator** – To **consider** the purchase and replacement of the defibrillator outside Rusper Stores and cabinet defib at recreation ground, including an allocation for installation by a qualified electrician, as **recommended** by the Open Spaces Committee. ([Document 6](#))

f) **Grants** – to consider payment of CAGNE grant prior to the Financial Year End.

8. Planning Applications

To **consider** any planning matters:

DC/25/2098 2 Normans Cottages High Street Rusper West Sussex RH12 4PX

Replacement of all windows in the existing extension with wooden flush windows (Listed Building Consent).

9. Rusper Sports Club

a) To **consider** the Underlease for approval by the landowners. ([Document 7](#)) ([Document 8](#))

b) To **determine** who will be responsible for obtaining the Sports Club's signature on the lease.

c) To **review** the request to obtain signage permission from the landowner.

d) To **discuss**, in accordance with the council's **duty to ensure transparency**, the next steps for monitoring the Sports Club's compliance with lease terms, management agreement and financial reporting obligations.

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.

10. Support For Clean Air Night

To **discuss** the Parish Council's potential involvement in the "Clean Air at Night" campaign, which aims to reduce air pollution and improve local environmental quality during nighttime hours. ([Document 9](#))

11. Annual Parish Meeting

To **discuss** arrangements for the APM on 28th May 2026.

12. SID Licence Horsham Road

To **note** the SID is now installed and to close the item.

13. Gatwick

To note the Gatwick report ([Document 10](#)).

14. Meeting Dates – Litter Picking

To **agree** a Litter Picking Date for 2026. ([Document 11](#))

15. Reports from Representatives

Councillors to provide updates on any representation or working party activity since the last meeting.

16. Matters Arising

To note any items for inclusion on the agenda of the next meeting.

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