



MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON 27th FEBRUARY 2024 AT 7 pm IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 30th January 2024 and the Extra Parish meeting held on 13th February 2024. ([Document 1](#), [Document 2](#))

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

6.1 To **receive** verbal reports from District and County Councillors.

7.0 Planning ([Document 3](#))

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications. The Council to note the up-to-date planning log attached. Planning response will be issued with the accompanying statement as agreed by Council. *"In the event that the officers are minded to propose the acceptance of this application, Rusper Parish Council would ask for it to go to full committee and that the Parish Council is allowed to speak to their objections at the meeting."*

7.1 To **consider** a Zoom meeting and to note public consultation at Rusper Village Hall 5th March 2024 re Millfields Development Rusper re Stonebond email.

7.2 DC/24/0237 Barn South East of Normans East Street Rusper Horsham West Sussex RH12 4RD
Prior Notification for Change of Use of an Agricultural Building to a single dwellinghouse.

- 7.3 DC/24/0236 Normans East Street Rusper West Sussex RH12 4RD
Conversion of existing triple car port to ancillary residential accommodation.
- 7.4 To **agree** signage for the North Horsham Development.
- 7.5 To **note** the minutes following Six Acre View site visit as provided by the applicant.
- 8. **Agree responses to planning applications received since publication of the Agenda.**
- 9. **Enforcements**
 - 9.1 Update on enforcements – Cllr M Fillmore. (to follow)
 - 9.2 To **note** correspondence regarding Simons Field and the advice from Enforcement to refer to Environment Health – Cllr M Fillmore verbal update.

Close the Planning Section of the meeting.

10. Reports from representatives

11. Clerk Update

- 11.1 **Parking behind Rusper Stores** – enquiry for signage to stop vehicles blocking private driveways.
- 11.2 **BBC report** - to note the email as attached.
- 11.3 **Streetlights** – Council to **consider** the quotation for repair of light in Cooks Mead.
- 11.4 **Reports to authorities** – to **note** report.
- 11.5 **Car Park** – Council to consider request to use the Car Park for the Church works.
- 11.6 **Portrait of His Majesty the King** – Council to consider the email as attached.

12. Local Plan

- 12.1 To **agree** the response to the Local Plan Regulation 19 Consultation subject to change.
- 12.2 To **adopt** Landscape Policy to be included within the response as agreed.
- 12.3 To **note** the issues raised by members of the public regarding the HDC Local Plan Regulation 19 Consultation response website and HALC response to this.
- 12.4 To **agree** a thank you letter to Cllr John Milne.

13. Rusper Sports Club Management

- 13.1 An **update** on the tenure for the current Sports Club.
- 13.2 To **agree** the grant application for Courage Dyers for the maintenance works to the existing tennis court.

14. CAGNE/GATWICK

- 14.1 To note the Gatwick report – Cllr Malcolm Fillmore.

15. NPSG

- 15.1 To **receive** feedback from the last meeting – Cllr Fenella Maitland-Smith

16. Emergency Planning

- 16.1 To **approve** the draft webpage to address emergency planning information.

17. Playground Inspection Report

- 17.1 To **adopt** the report and agree any further actions.

18. Annual Litter Pick

18.1 To **agree** a Community Litter Pick date and time and organisation of event.

19. Streetlight

19.1 To **consider** the quotation for a replacement streetlight Cooks Mead.

19.2 To **agree** replacement bulbs in Cooks Mead – Cllr George Sallows to advise.

20. Financial

20.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of December. ([Document 24](#), [Document 25](#), [Document 26](#))

20.2 To **agree** the Tender document for the grass cutting contract. Contract to be approved at next Council meeting.

20.3 To **note** the Precept Band D advice email from HDC. ([Document 29](#))

20.4 To **note** the Village Hall room hire price increases.

21. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

Next meeting is Tuesday 19th March 2024 Planning Meeting 7pm.

Parish Council meeting 27th March 2024 7pm.

L Wilcock

Clerk to Council

23rd February 2024

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.