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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 26th APRIL 2022 AT 7.30 pm IN RUSPER
VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

3. Minutes of previous meeting

- a. To **approve** the Minutes of the previous Council meeting.
- b. To **approve** the Minutes of the Annual Parish Meeting held on 19th April 2022.

4. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

5. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

6. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

7. Save West of Ifield ([document 1](#))

To **consider** booking a site visit and workshop with Cerda (open to councillors and the Save West of Ifield Group) at a cost of £1,350 plus VAT, plus mileage expenses.

8. Operation Watershed ([document 2](#))

To **consider** the quote to clear and reinstate the ditch on The Mount to increase capacity at a cost of £3,928.50 plus VAT. This would be paid from grant funding already received.

9. Grant funding/donations

- a. To **consider** making a grant to the Air Ambulance Charity Kent Surrey Sussex. ([document 3](#))

- b. To **review** the arrangement for paying £200 to Rusper Village News as a donation and £110 towards the costs of publishing the minutes.

10. Asset Register ([document 4](#))

To **approve** the register of assets and insurance coverage for 2022-23.

11. Queen's Platinum Jubilee

- a. To **approve** the risk assessment for the beacon lighting. ([document 5](#))
- b. To **consider** granting £200 to the group organising the street party for children's entertainment or decorations.

12. Scheme of Delegation

- a. To **rescind** the Business Continuity Plan. ([document 6](#))
- b. To **approve** the Scheme of Delegation. ([document 7](#))

13. Recreation Ground ([document 8](#))

To **approve** the fire risk assessment for the Sports Pavilion.

14. Defibrillators

- a. To **consider** whether or not to purchase additional defibrillators for the parish, and to **decide** on the potential locations.
- b. To **consider** whether or not to publish the access code on the front of the defibrillator.

15. Roads and Transport Working Group

- a. To **receive** the notes of the meeting held on 28th March 2022. ([document 9](#))
- b. To **consider** starting the process of creating a Road Safety Plan.

16. Correspondence/Consultations/Reports

- a. To **review** the notes of the Horsham District Older People's Forum attended by Cllr Cooke. ([document 10](#))
- b. To **note** the most recent S106 report. ([document 11](#))
- c. To **review** the responses to questions from the Water Resources South East meeting attended by Cllr Fillmore, and Cllr Fillmore's notes on this. ([document 12](#) and [13](#))

17. Reports from representatives

To **receive** verbal reports from Councillors on their various responsibilities.

18. Clerk's report

To **receive** a verbal report from the Clerk.

19. Financial

- a. To **approve** the report for March 2022. ([document 14](#))
- b. To **consider** and **approve** the annual accounts for 2021-2022. ([document 15](#))
- c. To **consider** reallocating the surplus of £4,522 to a budget heading, project or reserve. The original budget for 22-23 planned for an additional £3,000 for the Recreation Ground reserve (current balance £9,966) and £1,500 towards the maintenance reserve (current balance £3,347). The current approved budget is attached for reference. ([document 16](#))
- d. To **consider** transferring £20,000 from the current account (Unity Bank Trust) to the savings account (Nationwide).
- e. To **approve** the risk assessment for 2022-23. ([document 17](#))

20. Schedule of payments (document circulated separately)

To **approve** the payments as shown on the schedule.

L Bannister

Clerk to Council

20th April 2022