

RUSPER PARISH COUNCIL

Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 24th April 2017 at 8.00pm

Present: Cllrs. G. Hill (Chairman), G. Sallows (Vice Chair) G. Hussey, R. Allen, C. Forrest and A. Sheridan

L. Bannister (Clerk)

1 member of the public Mr B. Ethrington

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Gatt, Bender and Saunders and WSCC Cllr. Kitchen.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF PREVIOUS MEETING

These were agreed and duly signed by Cllr. Hill.

4 OPEN FORUM

Mr Ethrington asked if a representative from Rusper PC would speak at the Committee meeting on 28th April? Cllr. Hill said that he would attend.

Cllr. Sheridan arrived

Mr Ethrington asked that Rusper PC speak about traffic mitigation as local roads won't be able to cope with the traffic caused by this development. Also, they originally agreed that they would put in place the business infrastructure before the residential infrastructure.

Cllr. Hill explained that Rusper PC meets with Liberty every few months to discuss traffic mitigation. Rusper PC has asked them to have traffic lights which do not allow the traffic to turn towards Rusper. Their response is to put pinch points on the roads towards Rusper, and traffic lights on all of the roundabouts.

Mr Ethrington will meet with a representative from HDC to discuss traffic, and invited Rusper PC to take part in this meeting.

Cllr. Sallows said that it also needs to be noted that HDC reduced their affordable housing quota, and the North Horsham development will now not even provide 15%.

Mr Ethrington left the meeting

5 PLANNING

DC/17/0575 3 Cooks Mead, Rusper

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

DC/17/0774 Calderbank, Ifield Wood

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

APPEAL DC/15/2857 Millfield Farm Buildings, Horsham Road

The appeal is being held on 31st May.

Cllr. Hill has heard from a neighbour to the site who has employed a planning consultant to put together an objection to this application. He has also put together a different option for developing the site.

APPEAL DC/16/2017 1 Bensons Farm Cottages, Wimland Road

It was decided not to submit a comment on this.

S106 allocations

HDC have asked for a S106 allocation in case the Millfield appeal is allowed. The HDC Officer needed a response immediately, so the Clerk consulted with Members by email to agree the following allocations:-

AOS and LEAPS – to be determined

Youth - £2,600 towards the cost of converting the all weather surface at the recreation ground to accommodate a broad range of youth activities

Outdoor - £28,500 towards the balance of the all weather surface enhancements and/or car parking enhancements to enable recreation facilities to cope with the additional demand at the recreation ground and/or village hall

Indoor/community – £23,700 towards extension/enhancements of the village hall to meet needs of a growing population.

The Clerk has found out that S106 could potentially be used to purchase land.

Applications received since publication of the Agenda

None.

Planning Committee – Land north of Horsham

This will be on Friday 28th April at 10am. If any Member wants to attend and speak, the Clerk will need to call HDC by 27th April at noon. It was agreed that either Cllrs. Sallows or Saunders will speak. The objections will be based on traffic and lack of affordable housing.

8 TRAINING FOR COUNCILLORS

Cllrs. Allen and Hussey have asked for training on how to assess and form comments on planning applications. There are no suitable courses available, so the Clerk has asked SALC to quote for a bespoke training package.

SALC have quoted £300 for a 2.5 hour session, plus travel costs for the consultant, hall hire and refreshments. It would be up to Rusper PC to arrange the time, venue and refreshments.

The cost can be shared between other attendees, and so far there is interest from 7 other people. This makes the cost per person around £42, unless others want to attend.

This was agreed. The Clerk will arrange dates.

9 NEIGHBOURHOOD PLAN

Cllr. Sallows has prepared a draft of the survey and circulated it to all Members. Cllr. Sallows showed everyone a cover page, which was agreed.

The Neighbourhood Planning Officer has made some notes on the survey, but is waiting for these to be 'signed off' before he sends them.

Two quotes for the printing have been obtained. These are both for approx. £850 for 550 copies. The Clerk will apply for grant funding to cover this.

10 OPERATION WATERSHED

WSCC has approved the applications for the following locations:-

- Prestwood Lane
- The Mount
- Lambs Green
- Baldhorns Park

Bell & Sons have been informed that they have won the contracts for these, and have been asked when the work can be scheduled.

Cllr. Sheridan is still trying to get a landowner in Lambs Green to sign the landowner consent form.

11 VEHICLE ACTIVATED SIGN AND TRAFFIC MANAGEMENT

The approximate cost of a VAS would be:-

- Circa £9600 first year to include the sign, installation and electricity connection, maintenance.
- Ongoing cost of £500 approx. to include maintenance.
- Electricity and insurance premium unknown.

S106 may pay for this, especially if a speed problem is shown by the speed data collection. However, this would delay installation to year 2018/19.

This was agreed to go ahead with. Once WSCC has analysed the data and confirmed that speed reduction is not appropriate, the Clerk will ask Highways to come and speak to Rusper PC about a VAS.

12 PARKING ON EAST STREET

There is a van parked on the verge on East Street that appears to have been abandoned. Cllr. Hill has tried to report this through Operation Crackdown, but it appears that they won't deal with parking offences.

As the parking on East Street is causing a danger to vehicles leaving The Star, and making it difficult for pedestrians with pushchairs or wheelchairs to use the pavements, it was agreed to put posts on the verges. The Clerk will ask Highways for permission.

13 LITTER CLEANING DAY

A date for this was agreed for Sunday 25th June.

14 ANNUAL PARISH MEETING

This will be held on 27th June at 7pm.

Cllr. Kitchen can attend and will make a presentation on behalf of HDC (and WSCC dependent on the results of the local election).

The Clerk will invite:-

- The new MP after the results of the election.
- Highways manager
- Buchan Park head ranger

15 INSURANCE REVIEW

Quotes for this will be ready for the next meeting.

16 NOTICES FOR VERGES

This will be decided at the next meeting.

17 REPORTS FROM REPRESENTATIVES

Cllr. Sheridan

Will put together a stand for Mayday advertising the Neighbourhood Plan, the survey, Annual Parish Meeting and asking for feedback.

The Mayday committee want ideas to spend the funds on.

The high vis jackets will cost £11.99 each. Cllr. Sheridan has put together logo for the back. It was agreed to buy 14 in a mixture of medium and large.

Cllr. Sheridan has taken pictures of cars that haven't left the car park, and stuck notices on them. Three cars have been removed, and one is remaining; the owner of which has contacted Rusper PC to ask for 10 more days. The Clerk has advised that the vehicle needs to be removed before Mayday.

Speeding in Rusper was discussed, and this will be added to the next Agenda to decide whether 'naming and shaming' speeding vehicles could be done.

Lloyds would not speak to Cllr. Sheridan as he needs copies of the bank statements to answer their security questions.

Cllr. Forrest

Cllr. Forrest queried whether the kennels on The Mount have been built according to plans. The Clerk will look into this.

Cllr. Sallows

There is a sports club meeting next week.

Cllr. Hussey

The field gate from the playground has been opened so that the field can be mown for Mayday.

The playground inspection has taken place, which shows some work needs to take place this year. Cllr. Hussey will concentrate on the tables, the seesaw and painting the gate.

Cllr. Allen

There is a HALC AGM on Thursday 27th April. Cllr. Allen can't attend this.

18 PARISH MAGAZINE

It was agreed to include:-

- Annual meeting
- Big clean
- NP update – Cllr. Sallows will provide text

19 CLERK'S REPORT

The payphone kiosk in Lambs Green has now been adopted, and BT will arrange for the telephone to be removed.

An event at Millfields Farm has been suggested in summer time. This would be to involve the community and put any profits towards the village school and local establishments. The Clerk will contact the person who suggested this and ask him to send a bit more information, and maybe come along to a meeting to chat with Members about this.

Cllr. Sole has reported that there are building works on a field sold from Baldhorns Park, and the bridleway has been laid to a hard drive.

20 FINANCES

Reconciled accounts & bank statements

These were agreed and duly signed by Cllr. Sheridan.

Members were presented with the following:-

- End of year budget comparison. This shows that the expenditure for the year was largely in line with the budget.
- Reconciled accounts
- Cashbook

These were agreed.

End of year budget comparison

See above.

Invoices to pay

It was agreed to pay the following:

Salary for Clerk (March) – £469.30

Litter Warden salary & expenses – £107.80 & £23.48 (total £131.28)

HMRC – Litter warden's tax for the month - £12.20

Chichester Diocese rent for recreation ground - £50

R Hurst rent for recreation ground - £50

The Play Inspection Co. for playground inspection - £120

Sheridan Brooks for payroll administration - £559.20

GACC subscription - £10

HALC subscription - £15

G. Hill expenses for meeting with North Horsham - £16.80

All of these payments will be sent via bank transfer, except R Hurst and Chichester Diocese, which will be paid by cheque.

21 OTHER BUSINESS

None.

22 DATE OF NEXT MEETING:

The next Council meeting will be held on 30th May 2017. The next Neighbourhood Plan meeting will be held on Tuesday 16th May 2017.

The meeting closed at 9.50 pm

LEANNE BANNISTER
CLERK