

# RUSPER PARISH COUNCIL

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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 29<sup>th</sup> August 2017 at 8.00pm

**Present:** Cllrs. G. Hill (Chairman), G. Sallows (Vice Chair), R. Gatt, V. Bender, G. Hussey, C. Forrest, and A. Sheridan

L. Bannister (Clerk)

WSCC & HDC Cllr. Kitchen

2 members of the public

## **1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Allen. These were accepted.

## **2 DECLARATIONS OF INTEREST**

None.

## **3 MINUTES OF PREVIOUS MEETING**

These were agreed and duly signed by Cllr. Hill.

Cllr. Forrest reported that travellers have been seen in Hurst Hill.

*Cllr. Sallows arrived*

## **4 OPEN FORUM**

The meeting was adjourned for members of the public to make comments.

The applicant for DC/17/1773 explained that the application is for an annexe for her disabled mother. The usage of the property will not change.

## **5 PLANNING**

The planning applications for Old Park and Crooked Chimneys have been accepted.

DC/17/1789 Two Acres, Langhurstwood Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

DC/17/1773 Baldhorns Park Farm, Wimland Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

DC/17/1827 Stafford House, Bonnetts Lane

It was agreed to comment on this application as follows:-

‘Rusper Parish Council objects to this application due to the volume of traffic that will visit the site at an already busy junction.’

DC/17/1841 Winterfold Farm, Wimland Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council objects to this application as the size of the development is unsuitable and unnecessary for the area, and care for this amount of horses would require onsite accommodation.’

## **6 REPORTS FROM OTHER AUTHORITIES**

Cllr. Kitchen has had correspondence with the applicant for Winterfold Farm and is going to meet him on site soon.

The developments on Rusper Road near Ifield are still a mess. Cllr. Kitchen is keeping tabs on the Compliance Officers and visiting the sites regularly.

Cllr. Gatt asked if Cllr. Kitchen could push WSCC to support a traffic management plan for the North Horsham development. Cllr. Sallows added that initially, it was agreed that a traffic management plan would be agreed in the early stages. Cllr. Kitchen said that this had been held up due to ongoing S106 negotiations. Cllr. Kitchen will find out why Rusper PC hasn't been consulted on the S106 agreement.

Cllr. Hill reported that Members regularly meet with Liberty to keep updated with the application. Cllr. Kitchen asked to be invited to the next meeting.

## **7 PLANNING (CONTINUED)**

Applications received since publication of the Agenda  
None.

### Report on Rusper Road developments

Cllr. Bender reported on the developments as follows:-

At the Martin Grant development there should have been an in/out system for construction vehicles. It is too late for this to be put in now because the road has been landscaped. This has caused problems with the delivery and construction vehicles as they have had to back into the site each morning, which blocks the road. Employees attending meetings at the site are parking on the pavement instead of using the on site car park. One of the lorries has damaged the grass verge. The show house has a little car park with an entrance on the corner. Cllr. Bender queried whether or not this would go when the site has been finished.

There were temporary traffic lights outside the site. When Cllr. Bender queried this with WSCC, it appeared that permission had not been granted for these and the lights were taken down. Martin Grant Homes have said that they were not responsible for the lights.

Regarding the Bovis Homes site, no traffic problems have yet been noted. They appear to be starting work just before 8 and finishing after 1 on Saturdays. Cllr. Kitchen explained that because this application was won on appeal, it could be that working time restrictions were not imposed.

Bovis Homes have unthoughtfully put a mound of earth at the back of two houses on Rusper Road.

This development is very noisy.

Cllr. Hill asked why the in/out system at the Martin Grant development was not enforced from the start of development. Cllr. Kitchen has asked the Compliance Officer but couldn't remember the answer.

## **8 LICENCE FOR GRIT BIN AT GARDENERS GREEN**

Saxon Weald has agreed to have the grit bin on their land. It was agreed to sign a licence on their terms. They are not currently charging a rent for this, but have reserved the right to do so, or to ask for the grit bin to be removed.

Saxon Weald has offered to sell this parcel of land to Rusper PC. This will be decided at the

September Agenda.

Cllrs. Forrest and Hill will install the grit bin.

**9 VACANCY/RESIGNATION**

Cllr. Sole has resigned. HDC has been informed and a notice has been published. If an election is not called, the co option notice can be posted.

Two people are interested in becoming Members.

Cllr. Allen has offered to take on the role of public rights of way.

**10 HDC INFRASTRUCTURE DELIVERY PLAN**

HDC want to know if Rusper PC requires any infrastructure to deal with development. It was agreed to include the following requests:-

- Traffic calming in the High Street including a vehicle activated sign
- Traffic calming on Rusper Road by the Martin Grant and Bovis Homes development

Suggestions for the use of S106 money was as follows:-

- Equipment for outdoor gym at the sports field
- Equipment for the playground
- Disabled toilet for the village hall
- Medical provision

Cllr. Sallows noted that the sign saying 'Protect this rural area' on Rusper Road needs repair. Cllr. Sallows suggested asking Bovis Homes to repair this and move it to the edge of their development.

**11 PARISH MAGAZINE**

Cllr. Sallows will draft something for the Neighbourhood Plan to include in the next parish magazine.

**12 CLERK'S REPORT**

WSCC have started a consultation for the bollards to be put on East Street. This will run for 28 days, and they will be in touch at the end of the consultation period.

West Sussex Mediation Service has requested a grant.

S106 can't be used to repair/maintain phone boxes. Cllr. Sheridan will send the Clerk a cost estimate to change the use of the kiosk on Lambs Green and the Clerk will find out if S106 money is available for this.

The Clerk will be on annual leave from 4<sup>th</sup> September for one week.

**13 FINANCES**

Reconciled accounts & bank statements

These were agreed and duly signed by Cllr. Sheridan.

Village Hall hire rates

The cost of hire will increase from £10 to £15 per session.

Invoices to pay

It was agreed to pay the following:

Salary for Clerk (July) – £469.30

Litter Warden salary, expenses - £95 & £23.48 for expenses = £118.48

Expenses for Clerk - £63.02

PAYE - £9

Sussex Land Services for grounds maintenance (July) - £448.57

Glasdon UK for grit bin - £205.98

GACC membership - £10

G. Hill expenses for meeting with Liberty - £16.80

All of these payments will be sent via bank transfer.

**14 OTHER BUSINESS**

Cllr. Sallows reported that all of the Neighbourhood Plan survey responses have now been received.

Cllr. Sheridan has spoken to Lloyds to try and be added to the online banking system. A new form needed to be signed.

**15 DATE OF NEXT MEETING:**

The next Council meeting will be held on 26<sup>th</sup> September 2017 for planning and finance matters only. The next Neighbourhood Plan meeting will be held on Tuesday 19<sup>th</sup> September 2017.

The meeting closed at 9.40 pm

LEANNE BANNISTER  
CLERK