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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF  
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 15<sup>th</sup> FEBRUARY 2022 AT 7.30 pm IN RUSPER  
VILLAGE HALL

## AGENDA

### PLEASE NOTE:

- Please sanitise your hands once inside the building, and wear a face covering.
- Seats will be set 2m apart, please do not move them unless you are in a household/bubble with anyone else.
- There will be no paper copies of the agenda available but this will be displayed on the projector.
- Doors and windows will be left open during the meeting so please dress appropriately.

*Thank you for your understanding.*

### 1. Apologies

- a. To **receive** apologies from absent Councillors.
- b. To **approve** the reasons for absence from Cllr Adams.

### 2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

### 3. Minutes of previous meeting

To **approve** the Minutes of the previous Council meeting.

### 4. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

### 5. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

### 6. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

### 7. Save West of Ifield

- a. To **consider** the grant application and note the considerations in the report. (Document [1a](#) and [1b](#))

- b. To **listen** to a verbal report of the meeting with the Save West of Ifield Group, Cllr Fillmore and Cllr Sallows.

**8. Code of Conduct ([document 2](#))**

To **approve** the amendments to the Code of Conduct as recommended by Horsham District Council. Councillors should note that Table 2 on page 11 points out that a registerable interest includes 'Any Body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the council'.

**9. Website ([document 3](#))**

To **approve** the payment of £30 per month to Mr Allen for support and maintenance of the website, and the associated scope of works.

**10. Queen's Platinum Jubilee ([document 4](#))**

- a. To **approve** the event taking place in the playground.
- b. To **consider** applying for the road closure for the event and cover the cost of the traffic management of approximately £350 plus VAT.
- c. To **consider** granting £400 to the group organising this event to cover the costs shown in the report.
- d. To **receive** an update on trees for the Queen's Green Canopy.

**11. Water Resources South East's consultation**

- a. To **note** the report of the webinar attended by Cllr Fillmore. ([Document 5](#))
- b. To **review** the consultation (open until 14<sup>th</sup> March 2022) and consider if any actions need to be taken. ([Document 6](#))

**12. Training courses**

To **approve**:-

- a. The attendance of Cllr Cooke on a basic tree survey and inspection course, at a cost of £154 plus VAT.
- b. Moving this amount from the unspent amounts in the internal and external budget headings to fund this as there is not a sufficient amount left in the training budget.

**13. Reports from representatives**

To **receive** verbal reports from Councillors on their various responsibilities.

**14. Clerk's report**

To **receive** a verbal report from the Clerk.

**15. Financial ([document 7](#))**

To **approve** the report.

**16. Schedule of payments**

To **approve** the payments as shown on the schedule (to be circulated separately).

*L Bannister*

Clerk to Council  
9<sup>th</sup> February 2022