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MINUTES

Minutes of the Ordinary Meeting on Tuesday 30th November 2021 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: Cllrs G. Hussey (Chairman), M. Cooke (Vice Chairman), G. Sallows, M. Fillmore and R. Gatt
L. Bannister (Clerk)
Cllr Kitchen – Horsham District Council
Rev. Flint

1. Apologies

Apologies were received from Cllrs Bender, Hanstad-Pilcher, Fleming, Hill, Saunders and Adams. Apologies were also received from HDC Cllr Hogben.

2. Declaration of interests

None.

3. Minutes of previous meeting

It was RESOLVED to approve the Minutes of the previous meeting and these were duly signed by the Chairman.

4. Open Forum

Rev Flint requested that the parish council produces a service booklet for Remembrance Sunday, similar to the one used for the centenary.

5. Remembrance

It was RESOLVED to produce and fund a booklet for the Remembrance Service. Cllr Hussey was disappointed that only two wreaths were laid at the recent Remembrance Service, and wanted to encourage more groups/organisations/individuals to do this in future.

6. Reports from other Authorities

Cllr Kitchen gave a general update on matters in HDC.

Cllr Hogben updated by email as follows:-

- All planning permissions are still on hold due to water neutrality and this is expected to be the case for a few months yet.
- The Land North of Horsham site now has a name which is confidential for a few more weeks.
- The bridge over the A264 is delayed until around April. The school is opening on time as planned with bus services for local children.
- Rusper Road is closed for three weeks from 1-21 December. Legal and General gave negative comments about the effect on the village. They aren't concerned and don't plan to do anything to

support local businesses that might support footfall during the peak December month. Complaints have been logged.

- The Leader of HDC, Paul Clarke, has stepped down. A new Leader is due to be appointed this week and it is to be Jonathan Chowen.
- The Glebe Field and Ifield Golf Course Asset of Community Value applications were turned down. Cllr Hogben is sorry that he and Cllr Kitchen were not able to influence the outcome of these.

7. Climate Emergency

It was acknowledged that there is currently a climate emergency, and all decisions made within the meeting will have consideration to this.

8. Recreation Ground Lease

It was RESOLVED to enter into the lease, despite part of the land not being registered. The Council can then register the lease and get "good" title to it once the application for first registration has completed. The Clerk will request that the 15 year term begins from the date of signing the lease and that all legal fees are covered during the period of agreeing the lease and completing it.

9. Volunteers

- a. **It was RESOLVED** to add volunteer coverage to the insurance policy at a cost of £56.37 plus 12% Insurance Premium Tax, with the remainder of this year for free.
- b. **It was RESOLVED** to approve the Volunteer Policy subject to a couple of minor changes being made.

10. Gatwick Airport

It was RESOLVED to agree the drafted response to the consultation run by Gatwick Airport about bringing their Northern runway into routine use.

11. Grass cutting

It was RESOLVED to offer the 2021 contract to Countrymans at an increased cost of 2%. The Clerk will ask them to start their cut of verges later in the year so that the bulbs are not destroyed.

12. Car park

It was RESOLVED to appoint Countrymans to clear the foliage to just in front of the fence line at a cost of £259 plus VAT.

13. Trees

- a. The report by Cllr Sallows was noted.
- b. **It was RESOLVED** to apply for Tree Preservation Orders for the trees recommended by Cllr Sallows and the trees included in the lease from the Diocese on the Recreation Ground.

14. Insurance

It was RESOLVED to approve the recommendations in the report on insurance values. The finger posts are believed to belong to Rusper PC, and the Clerk will clarify this with WSCC.

15. Operation Watershed

- a. **It was RESOLVED** to approve the project completion certificate for work at The Mount.
- b. It was agreed to clear the remainder of the ditch, subject to a quote for this being considered by Council.

16. Land West of Ifield

- a. No Councillors were available to be the representative on the Save West of Ifield group. The Clerk will ask the group to send details of their meetings and if a Councillor is available they will attend. The Clerk will ask for an update if nobody can attend.
- b. The rejection of the Asset of Community Value nomination for Ifield Golf Club was noted.
- c. **It was RESOLVED** to obtain a copy of the Land Registry title WSX324228.

17. Glebe Field

The rejection of the Asset of Community Value nomination for the Glebe Field was noted. In the last few weeks the land has been used for a community event with more events planned. Because of this a new application will be able to be made in the future, and this will be revisited in 6 months.

18. Electric vehicle charge points

It was agreed to offer land at the Car Park and Sports Field to the West Sussex Chargepoint Network.

19. Speed Indicator Device

- a. A group of Councillors have put their names forward to help move the device. It will be put up on the High Street first, and then moved when the battery needs changing.
- b. **It was RESOLVED** to approve the risk assessment.

20. Entry gate at Ifield

It was RESOLVED to replace the gate on Rusper Road, Ifield. The gate will be bought from NBB at a cost of £310 plus VAT. Councillors would like a new sign for the gate. The Clerk will design this and get some costs for a future meeting.

It was agreed to apply for S106 funding to cover the costs of this.

21. Reports from representatives

- a. The report of the North Horsham Liaison meeting by Cllrs Gatt and Saunders was noted.
- b. Councillors updated as follows:-
 - Cllr Cooke attended the West Sussex Association of Local Councils AGM. There was nothing of note to report.
 - Cllr Cooke also attended the Horsham District Older People's Forum and will circulate the notes from this.
 - Cllr Sallows reported that the Sports Club will put together a schedule of repairs for the Recreation Ground and Pavilion.
 - Cllr Hussey reported that new pads have been put in the defibrillator, and two new children's picnic tables have been installed in the playground.
 - Cllr Hussey will be meeting with MP Jeremy Quin in January (not as a councillor but as an individual).

22. Correspondence

To following were noted:-

- Fire and Rescue Service Community Risk Management Plan 2022-2026 consultation. Councillors should let the Clerk know if they want the Council to respond to this so that it can be added to the December agenda.
- Letter from MP Jeremy Quin.

23. Clerk's report

The Clerk report as follows:-

- The S106 funding for a new playground bin has now been approved so the bin will be ordered.

- The new Remembrance bench has done down well, with one resident taking the time to email to say it was very well thought out.
- It wasn't possible to label the grit bin with RPC, but Cllr Hill has offered to make a stencil and spray paint the bins.

24. Financial

- It was RESOLVED** to approve the report, which includes the reconciliation.
- The first draft of the Budget for 2022-2023 was considered and Councillors were encouraged to let the Clerk know if they suggest any changes. The final Budget will be approved in January 2022.
- The three-year financial forecast was considered. The final forecast will be approved with the Budget in January 2022.

25. Schedule of payments

It was RESOLVED to approve the following payments:-

Payee	Reason for payment	Amount due
Various	Salaries	1,322.99
Countrymans	Grass cutting	404.56
Landbuild	Operation Watershed	16,387.50
Glasdon	Salt bin	154.64
Kenwards	Ground sockets for SID	2,820.00
Zurich	Insurance for pavilion	66.05
	Total payments	22,155.74

All payments have been set up, and Cllr Fillmore will authorise these.

The meeting closed at 9.40 pm