



Lisa Wilcock
Clerk to Council
c/o Rusper Village Stores
East Street
Rusper, RH12 4PX
Tel: 07904 371520
clerk@rusper-pc.org.uk
www.rusper-pc.org.uk

DRAFT Minutes of the Parish Council Meeting on Tuesday 24th September 2024 at 7.30pm. This meeting was held at Rusper Village Hall.

Present: Cllrs M Cooke (Chair), G Hussey (Vice Chair), G Sallows, F Maitland-Smith, S White, M Fenton, D Matthews, G Fleming and Cllr M Fillmore. District Councillor Tony Hogben.

Also present: There were 2 members of the public.

Meeting commenced 1930hrs

150-24 **Apologies**

County Councillor Katie Nagle, District Councillor Liz Kitchen, Cllr R Gatt.

151-24 **Declaration of Interests**

Members were reminded to make any declarations of a personal and/or pecuniary interest that they may have in relation to items on the agenda. None were declared.

152-24 **Climate Crisis**

The Council **acknowledged** that there is currently a climate crisis, and to ensure that all decisions made within meeting have consideration to this.

153-24 **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the previous Council meeting held on 30th July 2024.

154-24 **Open Forum**

One member of the public introduced themselves to the Council - Jasmin Watkins – AiRS village agent working with Keith Hope Trust. Jasmin will be working within the community, primarily on those over 65 and invited all Councillor to ask questions. The Chair welcomed Jasmin to the Rusper community.

155-24 **Reports from other Authorities**

District Councillor Tony Hogben – sent apologies on behalf of District Councillor Liz Kitchen who is due to rejoin meetings towards the latter part of the year. Noted that August is a quiet month and that not a vast amount was going on. DCO at Gatwick - the extra runway is likely to cause more houses. Water neutrality is still holding up house building for now. Cllr Fillmore noted that Luton Airport was also going through a DCO but that decision has been postponed decision for another few months. Noted HDC lodged a formal objection against the Gatwick expansion. Water neutrality: there are no new updates, L&G have done some work with Saxon Weald to achieve water offsetting. The HDC interim Budget did not balance and there is a plan on using some reserves from the General Budget. Capitol Theatre has a projected overspend with a budget of more than £10M. Community value and social value of Council owned properties and how they provide income to the HDC budget is under discussion. Local Plan updates have already been covered in previous meetings.

Noted that if there any issues for the County Councillor that requires action please email the prospective new candidate, Clerk has the contact details.

156-24 **Clerks Report**

It was **RESOLVED** to note the Clerk update report. It was accepted that the CiLCA training will require the Clerk to be out for one day per week for the next 12 months.

157-24 **Rusper Sports Club Management**

It was **noted** that the land registry on the new lease had been registered. There are several issues raised as to the importance to agree a new sub lease for the Rusper Sports Club including the provision of insurance for sporting/social events. It was **agreed** that the new sub lease does have to mirror the content of the current lease granted by the Hurst family to the Parish Council. It was **agreed** that Cllr Malcom Fillmore will draft a sub lease for Rusper Sports Club which will be agreed by Council then sent to Surrey Hills Solicitors for final edit. Once the lease has been adopted by Council the Clerk will arrange for approval from the Hurst family. Carried to the next meeting.

158-24 **GATWICK**

- a) It was **RESOLVED** to **note** the Gatwick report which is also available on the Council website. Noted that the DCO has gone away to consider the application. Cllr M Fillmore will attend the next meeting on 25th September 2024. Noted that night flights seem to have increased and a report on this is being considered for publication but a full review on night flights is due after consultation. Noted that steeper take offs are noisy and 70% of flights travel over the Parish of Rusper.
- b) It was considered to approve the membership for the Aviation Environment Federation (AEF) at a cost of £36 per annum. It was **RESOLVED** to approve the membership of the AEF. The vote was unanimous.

159-24 **Playground Inspection Report**

It was noted that only one quote was received from a company so far. One section needs a new bolt which was quoted at £195. A new slide is being considered but the quote comes in at £10,800. Projected full spend is between £15,000 and £18,000. Cllr Hussey is still looking around for other slide options. Noted that there is \$106 money available for the project. Noted the playground equipment is dated and will need to be replaced. Noted that Courage Dyers and Gatwick Charity money can be used for the project. *Clerk notes that procurement will need to be adhered to and refers Council to the adopted Financial Regulations and Standing Order. Spend does include VAT so a closed Tender process will be required once a project cost has been submitted to Council. Carried to the next meeting.*

160-24 **Fingerposts**

The Council fingerposts were discussed and it was **agreed** that a survey of the posts and the work required before budgeting will be put together by Cllrs M Fenton and Gill Fleming. Carried to next meeting.

161-24 **20mph Speed reduction**

The Clerk attended a speed awareness meeting in another Parish and advises Council that the 20mph limit must be conducted with public consultation. The information from the SID will need to be regularly received and PC Steve O'Connor will be able to advise the Parish with that data. The installation of VAS around the Parish can be achieved quicker if there are areas of private land which landowners are willing to give up to erect the posts for the VAS. Action Clerk to speak to PC Steve O'Connor. Carried to the next meeting.

162-24 **Village Sign** ([Document 2](#))

It was **noted** that WSCC have agreed to the sign being placed by the staff entrance at Bohunt school. Cllr R Gatt obtained a quote for a sign and gate for either side of the road and a quote for the installation costs. This has now been copied to WSCC Matt Gray as requested and to the contact at Legal and General who are financing the project. Carried to the next meeting for an update.

163-24 **Remembrance Sunday**

It was **RESOLVED** To **agree** the purchase of a poppy wreath from The Poppy Shop up to the value of £50. Chair to pay and claim expenses back at the next meeting.

164-24 **Streetlights**

It was **RESOLVED** to **note** the completion of the streetlights project in Cooks Mead which was to budget. Payment has been raised within the Schedule of Payments.

165-24 **Reports from representatives**

- a) Cllr G Hussey – grit bin emptied at the end of The Mount ready for the grit refill. Noted a complaint about possible Gatwick parking at Langhurst Lane. It was **agreed** that the Clerk will report to this to HDC. It was noted that the van in the Parish Car Park is still there, it was agreed that the Clerk will put a notice on the van requesting its removal. It was **noted** that there is a Police open day at Warnham Village Hall on 2nd November – details are on the Council website.
- b) Cllr G Sallows – it was **agreed** that Cllr Fenella Maitland-Smith will conduct the tree survey which was last completed in 2022. Clerk has passed the last survey to Cllr Maitland-Smith.
- c) Cllr D Matthews – it was **agreed** that the phone boxes need a coat of paint the phone box and a new pane of glass. Cllr D Matthews to action and report back to Council.
- d) Cllr M Fillmore – noted that the next Courage Dyers meeting is on 14th October 2024.
- e) Cllr G Fleming – noted that also the phone box in Lambs Green needs a repaint.
- f) Cllr R Gatt – sent a report in advance to the meeting which the Clerk read out.
- g) Cllr M Fenton – noted that the bench outside the Village Hall needs repair, Chair responded that this will be part of the Village Hall external refurb project and was not the responsibility of the Council. Noted that the Bus Shelters need maintenance. Carried to next meeting as an up-to-date survey on the asset is required.
- h) Cllr M Cooke – noted that Rusper Stores is looking for ideas for grants for the shop to install better protection for the shop. An intruder smoke alarm system has been installed. The stores have £18,000 to raise for the new door reinforcement. Go Fund me is at £3800. Noted that Chair asked all Councillors to submit any projects so that the Budget can be set for approval at the December meeting. Noted that Tuesday is the CiLCA day for the Clerk so she will be unavailable during the day. Noted that at the last Hope Keith Village Trust coffee morning PCSO Chrissie Symonds attended and spent time with the coffee morning members. Noted that the new Village Hall hub requires access for wheelchair at the front which is holding up the project.

166-24 **Councillor Planning Training**

The Council enjoyed the Planning training with Steve Tilbury. The training was excellent and it was laid out clearly. Noted that the Council may want to work with Steve Tilbury on the NP at a later stage and to ask his advice on planning applications that are forthcoming.

167-24 **Financial**

- a) It was **RESOLVED** to note the External Auditors report. ([Document 11](#))
- b) It was **RESOLVED** to note the External Auditors letter to Clerk. ([Document 12](#))
- c) It was **RESOLVED** to note the Notice of Conclusion of Audit. *This notice has been displayed on the Parish noticeboards and website.* ([Document 13](#))

- d) It was RESOLVED to **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of July and August. This was duly signed.
- e) Noted that the EMR report showing the lease payment to Rusper Sport Ground landowners has now been adjusted.

168-24 Schedule of payments

It was RESOLVED to approve the schedule of payments.

169-24 Meeting Dates 2025

It was RESOLVED to approve the meeting dates for 2025 apart from the Litter Pick which will be agreed at a later date.

Next meeting is the Planning Committee meeting on 29th October 2024 at 7.00pm.

Meeting closed 2056hrs

Signed..... Date.....