

Minutes of the Open Spaces, Roads and Footpaths Committee Meeting held at Rusper Village Hall on Tuesday 21st October 2025 at 7.30pm.

Present: Cllrs F. Maitland-Smith (Chair), D. Matthews (Vice Chair), M. Cooke, G. Hussey, M. Fenton, S. White, G. Sallows, M. Fillmore.

Apologies: Cllrs R. Gatt, G. Fleming.

Clerk: Lisa Wilcock.

Meeting commenced 2007hrs

OS23-25/26 Apologies for Absence

It was resolved to accept apologies from Cllr Gill Fleming and Cllr R Gatt.

OS24-25/26 Declarations of Interest

No declarations of interest were received in relation to items on the agenda.

OS25-25/26 Approval of Minutes

It was resolved to approve the minutes of the Committee meeting held on 16th September 2025.

Chair signed the minutes.

OS26-25/26 Open Forum

OS27-25/26 Replacement Slide and Apparatus – Rusper Playground

a) The Committee acknowledged confirmation of the order for the replacement slide and associated play equipment. It was **agreed** that the Cllr Geoff Hussey would liaise with the contractor to confirm installation dates and any preparatory works required.

b) It was **noted** that all procurement information has been updated on FTE and the Parish Council website.

OS28-25/26 Trees

Cllr George Sallows reported that a meeting has been arranged with Andrew Bush to discuss potential Tree Preservation Orders (TPOs) for The Glebe Field. An update will be provided at the next meeting.

OS29-25/26 The Glebe Field

It was agreed that the Clerk, in consultation with the Council, will proceed with submitting an application for an **Asset of Community Value (ACV)** designation for The Glebe Field.

OS30-25/26 Millfields Open Space

The Committee noted the response received from Millfields following the site visit on 23rd September 2025.

It was **agreed** that this item would remain on the Open Spaces agenda pending receipt of the formal contract for the transfer of the open space. The Council requested that the proposed playground provision be made more robust for the area and asked whether Millfields would be installing a playground concurrently with the proposed playground. Clerk to contact Millfields.

OS31-25/26 Rusper Sports Field

The Committee **noted** that the matter of preventing vehicle access to the sports pitch at night has been referred to the Sports Club Committee for resolution, and the Council will await an update from the Club. It was further **noted** that the padlock is to be refitted to the overhead barrier, with the access code provided to the grass-cutting contractor. The Committee also **noted** that barriers are to be installed in the location of the former gate; therefore, there is no requirement to contact the landowner for permission.

OS32-25/26 Fingerposts

- a) It was **noted** that repairs to the fingerposts are ongoing. Cllr Marion and Cllr Gill Fleming will inspect the completed works.
- b) The Committee considered the report regarding missing fingerposts and agreed that the Clerk will investigate replacement options and associated costs, and report back to the next meeting. The missing fingerposts are located at Ifieldwood, Prestwood Lane, and the top of Hilly Barn Lane.

OS33-25/26 Reports to Other Authorities

- a) It was noted that the Clerk has contacted WSCC Public Rights of Way to arrange a meeting with Cllrs Simon White and George Sallows regarding the Sussex Footpath closure.
- b) The motorbike petition was noted.
- c) It was noted that the new dual bin is now installed outside Rusper Stores and the old one has been removed. Noted that dual bins should be installed by the Church and by the Sports Club Club.

OS34-25/26 Asset Dashboard

The Committee reviewed the Asset Dashboard (to follow) and noted the updates. It was **agreed** that any recommendations arising will be presented to Full Council there were none.

OS35-25/26 Date of the Next Meeting

The next meeting of the Roads, Footpaths and Open Spaces Committee will be held on **Tuesday, 18th November 2025**.

It was noted that the Committee does not meet in December.

Signed..... Dated.....