



MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND
COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON 30th JANUARY 2024
AT **6.30 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 19th December 2024.

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

6.1 To **receive** verbal reports from District and County Councillors.

7.0 Planning

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications. The Council to note the up-to-date planning log attached. Planning response will be issued with the accompanying statement as agreed by Council. *"In the event that the officers are minded to propose the acceptance of this application, Rusper Parish Council would ask for it to go to full committee and that the Parish Council is allowed to speak to their objections at the meeting."*

7.1 To **minute** the response to planning application DC/23/2322 Chowles Farm sent in between meetings to meet consultation deadline.

7.2 DC/24/0036 Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for Change of Use of Agricultural Building to no 5 dwelling houses.

7.3 DC/24/0038 Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for demolition of existing agricultural barn

- 7.4 DC/24/0037 Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for demolition of existing agricultural barn
- 7.5 DC/24/0034 Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for demolition of existing agricultural barn
- 7.6 DC/24/0033 Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for Change of Use of Agricultural Building to 5no. dwellinghouses (C3 Use class).
- 7.7 DC/23/2328 Mowbray Sub Phase 2 Old Holbrook Horsham West Sussex
Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission DC/16/1677 for extension of the primary road between Phases 1 and 2, temporary turning head, provision of pedestrian/ cycle paths, SUDS basins and associated landscaping.
- 7.8 DC/23/2325 Scrag Copse Farm Prestwood Lane Ifield West Sussex
Change of use from B8 (Storage and Distribution) to the use for vehicle parking, storage and maintenance (Sui Generis) and / or B8 (Storage and Distribution) together with office provision, installation of roller shutters, windows, landscaping and associated works (Retrospective)
- 7.9 DC/23/2326 Wood End Farm Ifield Wood Ifield West Sussex RH11 0LE
Erection of 1no. cattle barn and cattle handling system with concrete base

8. Agree responses to planning applications received since publication of the Agenda.

9. Enforcements

- 9.1 Update on enforcements – Cllr M Fillmore.

10. Proseed Development Presentation

- 10.1 To agree a date for a site visit at Six Acre View following their presentation at the November meeting.

Close the Planning Section of the meeting.

11. Reports from representatives

12. Clerk Update

- 12.1 To **note** the reports to authorities report.
- 12.2 To **note** the response regarding planning approval at Ghyll Manor.
- 12.3 To **note** the email regarding registration of CiLCA training.
- 12.4 To **note** the quotation request re streetlight maintenance in Cooks Meade.
- 12.5 To **note** response regarding lighting and flooding in Rusper Road, Ifield.

13. Local Plan Extra Parish Meeting 13th February 2024

- 13.1 To **agree** an agenda for the meeting – note front door access only due to other meeting.
- 13.2 To **agree** questions for John Milne, HDC to be sent out in advance of the meeting.
- 13.3 To **agree** how to publicise the meeting on 13th February 2024 and a start time of 7.30pm.
- 13.4 To **note** that the projector and laptop will be required for the meeting.

14. Rusper Sports Club Management

- 14.1 An **update** on the tenure for the current Sports Club.
- 14.2 To **acknowledge** the CIL money grant award and confirmation of the works Guarantee.
- 14.3 To **agree** the grant application for Courage Dyers for the maintenance works to the existing tennis court.

15. CAGNE/GATWICK

- 15.1 To note the Gatwick report – Cllr Malcolm Fillmore
- 15.2 To agree a response to CAGNE email dated 26/01/24

16. NPSG

- 16.1 To **receive** feedback from the last meeting – Cllr Fenella Maitland-Smith
- 16.2 The Locality grant – last grant was applied for in 2017 fresh application in progress – carry to next meeting.
- 16.3 To **receive** an update on Landscape survey.
- 16.4 To **note** a possible future grant for a transport survey.
- 16.5 To **agree** proposed letter to Natural England.

17. Emergency Planning

- 17.1 To approve the draft webpage to address emergency planning information.

18. Civility and Respect Pledge

To pass a **resolution** to sign up to the civility and respect pledge.

19. Financial

- 19.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of December.
- 19.2 To **note** that the Precept request was put into HDC on 20th December 2023 and receipt has been acknowledged.
- 19.3 To **agree** the Internal Audit fees Mulberry and Co
- 19.4 To **agree** Countrymans for their services for 2024.
- 19.5 To **agree** BT to continue as the broadband provider at the Village Hall.

20. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

21. Future Parish Council meetings

- 21.1 The Council to consider an Order to hold a Planning Meeting on a separate date to the Parish Council meeting. It has been suggested that the NPSG could meet after the Planning Meeting on a monthly basis.
- 21.2 To agree the proposed meeting dates for 2024.

**Next meeting is Tuesday 13th February 2024 Extra Parish Meeting – Local Plan.
Combined Planning and Parish Council meeting 27th February 2024.**

*L Wilcock
Clerk to Council
26th January 2024*