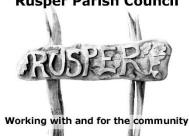
Rusper Parish Council



Clerk to Council: Mrs Leanne Bannister c/o Rusper Village Stores East street Rusper RH12 4PX

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MINUTES

Minutes of the Ordinary Meeting on Wednesday 5th May 2021 at 7.30 pm. This meeting was held virtually on Zoom.

Present: G. Hussey (chairman), M. Cooke (vice chairman), G. Sallows, M. Fillmore, R. Gatt, G. Adams, V. Bender, C. Hill, V. Hanstad-Pilcher and G. Fleming L. Bannister (Clerk)

HDC Cllr Kitchen

2 members of the public

Cllr Hussey advised that the meeting is being recorded, and the recording will be deleted once the Minutes are approved.

- **Appointment of Chairman and Vice Chairman** 1.
- **It was RESOLVED** to appoint Cllr Hussey to the role of Chairman. a.

Cllr Fleming arrived

- b. It was RESOLVED to agree that the Chairman can sign a Declaration of Acceptance of Office and deliver it to the Clerk before the next meeting.
- **It was RESOLVED** to appoint Cllr Cooke to the role of Vice Chairman. c.

2. **Apologies**

None.

Declaration of interests 3.

None.

- 4. Minutes of previous meetings
- It was RESOLVED to approve the Minutes of the previous Council meeting. a.
- b. It was RESOLVED to approve the Minutes of the Annual Parish Meeting.

These were both signed by the Chairman.

5. **Open Forum**

No members of the public were present.

6. **Appointment of roles**

It was RESOLVED to appoint councillors to the following roles:-

- a. Planning Committee and Chairman Cllr Sallows as chairman and Cllr Gatt as vice chairman. All members of the council are members of the Planning Committee.
- b. Accounts verification Cllr Fillmore.
- c. Gatwick representative, to include GATCOM and representative all Gatwick related meetings Cllr Fillmore, with Cllr Fleming as a substitute .
- d. WSALC representatives (two spaces) Cllrs Cooke and Hanstad-Pilcher.
- e. HALC representatives (two spaces) Cllrs Gatt and Cllr Saunders will be asked if he would like to take this on.
- f. Playground Cllr Hussey.
- g. Traffic and Transport, including Working Group members all Members will be able to attend meetings and Cllr Hussey will act as chairman.
- h. Sports Club representative (two spaces) Cllrs Sallows and Hill.
- i. Village Hall Committee representative Cllr Bender.
- j. Winter Management Cllr Hill.
- k. Technology and communications Mr Allen will be asked if he is still willing to help out with this role. Cllrs Fillmore, Cooke, Sallows and Hanstad-Pilcher will meet to consider improvements to the website and communications.
- I. Public Rights of Way Cllr Adams.
- m. Trees (two representatives) Cllrs Bender and Sallows.
- n. Book swap (two volunteers) Cllr Fleming (Lambs Green) and Cllr Sallows (High Street).
- o. Land West of Ifield liaison Cllr Hill. Cllr Hill was authorised to approve any campaign materials which refer to the Parish Council in consultation with the other councillors.
- p. Land North of Horsham liaison Cllrs Gatt, Adams and Saunders.

7. Reports from other Authorities

No report.

8. Approval of policies and documents

It was RESOLVED to approve the following:-

- a. Standing Orders
- b. Financial Regulations
- c. Risk assessment for return to face-to-face meetings
- d. Business Continuation Policy
- e. Planning Committee Terms of Reference
- f. Roads and Transport Working Group Terms of Reference

9. Insurance policy

It was RESOLVED to agree Zurich as insurance provider from 1^{st} June 2021 on a 3 year policy at a cost of £1,143.30.

10. Subscriptions

It was RESOLVED to approve the following subscriptions:-

- a. West Sussex/National Association of Local Councils £565.89
- b. Horsham Association of Local Councils £15
- c. Information Commissioners Office £35
- d. Gatwick Area Conservation Campaign £10
- e. Communities Against Gatwick Noise and Emissions, Parish Council Forum £4

The Zoom subscription will be reviewed in a few months' time.

11. Gatwick

- a. Cllr Fillmore's report on the recent GATCOM meeting was noted.
- b. Cllr Fillmore has also attended a GACC meeting and has circulated a report.
- c. The Night Flight Consultation deadline has been extended to the end of June.
- d. There is a revised S106 agreement between WSCC/GAL/CBC which Cllr Fillmore has put together a report on and will circulate soon.

12. Pension provider's terms and conditions

It was RESOLVED to approve the pension provider's terms and conditions.

13. Correspondence

The following was noted:-

a. A consultation on rural broadband circulated by WSALC. The Clerk will respond to this on behalf of RPC.

The meeting closed at 8.40 pm