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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 30th NOVEMBER 2021 AT 7.30 pm AT
RUSPER VILLAGE HALL

AGENDA

PLEASE NOTE:

- Please sanitise your hands once inside the building, and wear a face covering until you are seated.
- Seats will be set 2m apart, please do not move them unless you are in a household/bubble with anyone else.
- There will be no paper copies of the agenda available but this will be displayed on the projector.
- Doors and windows will be left open during the meeting so please dress appropriately.

Thank you for your understanding.

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

3. Minutes of previous meeting

To **approve** the Minutes of the previous Council meeting.

4. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

5. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

6. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

7. Remembrance

To **consider** producing and funding a booklet for the Remembrance Service.

8. Recreation Ground Lease

To **consider** entering into the lease, despite part of the land not being registered. The Council can then register the lease and get "good" title to it once the application for first registration has completed.

9. Volunteers

- a. To **consider** adding volunteer coverage to the insurance policy at a cost of £56.37 plus 12% Insurance Premium Tax, with the remainder of this year for free.
- b. To **approve** the Volunteer Policy. ([document 1](#))

10. Gatwick Airport ([document 2](#))

To **agree** a response to the consultation run by Gatwick Airport about bringing their Northern runway into routine use. More details can be found on this website: [Northern Runway and our Future Plans | Gatwick Airport LGW](#). This consultation runs until 1st December.

11. Grass cutting ([document 3](#))

To **consider** offering the 2021 contract to Countrymans at an increased cost of 2%.

12. Car park ([document 4](#))

To **consider** the quote to cut back the foliage in the car park.

13. Trees ([document 5](#))

- a. To **note** the report by Cllr Sallows.
- b. To **consider** applying for Tree Preservation Orders for the trees recommended by Cllr Sallows and the trees included in the lease from the Diocese on the Recreation Ground.

14. Insurance ([document 6](#))

- a. To **approve** the recommendations in the report on insurance values.

15. Operation Watershed

- a. To **approve** the project completion certificate. ([document 7](#))
- b. To **consider** clearing the remainder of the ditch, a quote for this is awaited.

16. Land West of Ifield

- a. To **appoint** a representative to the Save West of Ifield group.
- b. To **note** the response to the Asset of Community Value nomination for Ifield Golf Club. ([document 8](#))
- c. To **consider** obtaining a copy of the Land Registry title WSX324228.

17. Glebe Field ([document 9](#))

To **note** the response to the Asset of Community Value nomination for the Glebe Field.

18. Electric vehicle charge points

To **consider** offering land at the Car Park to the West Sussex Chargepoint Network. More details can be found here: [UK's largest public EV charging project \(connectedkerb.com\)](#)

19. Speed Indicator Device

- a. To **agree** a rota of councillors to move the device.
- b. To **approve** the risk assessment. ([document 10](#))

20. Entry gate at Ifield ([document 11](#))

To **consider** replacing the gate on Rusper Road, Ifield.

21. Reports from representatives

- a. To **review** the notes of the North Horsham Liaison meeting by Cllrs Gatt and Saunders. ([document 12](#))
- b. To **receive** verbal reports from Councillors on their various responsibilities.

22. Correspondence

To **note** the following:-

- Fire and Rescue Service Community Risk Management Plan 2022-2026 consultation. ([document 13](#))
- Letter from MP Jeremy Quin. ([document 14](#))

23. Clerk's report

To **receive** a verbal report from the Clerk.

24. Financial

- a. To **approve** the report, which includes the reconciliation. ([document 15](#))
- b. To **consider** the first draft of the Budget for 2022-2023. ([document 16](#))
- c. To **consider** the three-year financial forecast (details included in draft Budget).

25. Schedule of payments

To **approve** the payments as shown on the schedule (to be circulated separately).

L Bannister

Clerk to Council

24th November 2021