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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 24th April 2018 at 9.00 pm

Present: Cllrs. G. Hill (Chairman) G. Sallows (Vice Chairman), R. Allen, A. Sheridan, G. Hussey, R. Gatt, V. Saunders, C. Forrest and D. Lawton
L. Bannister (Clerk)

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Bender and Vance-Webb.

2 DECLARATIONS OF INTEREST

Cllr. Sheridan declared an interest in the invoice for Sheridan Brooks as a director of the company.

3 MINUTES OF PREVIOUS MEETING

These were agreed and duly signed by Cllr. Hill.

4 OPEN FORUM

The meeting was adjourned to allow members of the public to speak.

No members of the public were present.

The meeting was resumed.

5 PLANNING

DC/18/0595 Stumblehome Farm, Rusper Road

It was RESOLVED to comment on this application as follows:-

‘Rusper Parish Council is in support of this application as it reduces the carbon footprint of the village.’

The following applications were received since publication of the Agenda:-

DC/18/0670 Holmbush Farm Landfill Site (Phase 2 of Kilnwood Vale development)

It was RESOLVED to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

DC/18/0538 Mullion Cottage, East Street

This application has had new information submitted. **It was RESOLVED** not to change the original comment.

DC/18/0515 Curtis Farm, Green Lane

It was RESOLVED to comment on this application as follows:-

‘Rusper Parish Council objects to this application due to over-intensification of the site in light of recent planning applications that have been granted there.’

DC/18/0239 Old Park, Horsham Road

This application has had new information submitted. **It was RESOLVED** not to change the original comment.

Report on Rusper Road developments

Cllr. Bender sent an update to councillors by email.

6 PLANNING UPDATES

There will be a meeting with Liberty on Monday 30th April at 2.30.

7 SELECT SOLICITOR FOR PURCHASE OF LAND AT GARDENERS GREEN

The following quotes have been received:-

Surrey Hills Solicitors – 1250 plus VAT & disbs

ASB – 1000 plus VAT & disbs

Coole Bevis LLP – 850 plus VAT & disbs

It was RESOLVED to go ahead with Coole Bevis.

8 LITTER COLLECTION DAY

It was RESOLVED to arrange a litter collection day on 10th June at 10 am.

9 REPORT ON MEETING WITH CHICHESTER DIOCESE

Chichester Diocese has put forward some land for development under the Neighbourhood Plan. This affects the Council as some of the access land is part of the sports field car park (which is leased to the Parish Council. The representatives from Chichester Diocese said that if this development goes ahead, they would gift this area of land to the Parish Council.

10 CONSULTATION ON HORSHAM DISTRICT PLANNING FRAMEWORK

HDC are producing a revision to their plan. All members will read through this and send their comments to the Clerk.

There is also a consultation running on the National Planning Policy Framework. Proposed amendments to this would mean that Neighbourhood Plans would need to be reviewed every two years.

11 UPDATE ON VEHICLE ACTIVATED SIGNS

The Clerk will work with Cllr. Allen on this to review the locations and put together a plan.

12 GENERAL DATA PROTECTION REGULATIONS (GDPR)

Update from Clerk

The Clerk is still going through the audit process.

Actions needed

To follow.

13 NEIGHBOURHOOD PLAN

Update

The sites were presented at the Annual Parish Meeting, and will be published online soon.

A couple more people are now interested in becoming involved in the Committee. The Clerk will contact these.

Approval of mapping costs & increase of consultant's daily rate

The consultants want to increase their daily rate from £500 to £550 per day. This will lead to an overall increase of £1500. This is in line with an increased amount of grant available. **It was RESOLVED** to agree to half of this increase as the Council also has other costs to consider.

The consultants need to download some maps at a cost of £137.71 plus VAT. **It was RESOLVED** to agree this, but Cllr. Sallows will clarify the details with the consultants first.

14 REPORT FROM REPRESENTATIVES

Cllr. Sallows reported that the Sports Club AGM is in May. There hasn't been any progress on the lease extension.

Cllr. Hussey has arranged for the repair of the equipment in the playground. There is some 'moderate risk' work to do in the coming year.

Cllrs. Lawton and Forrest attended the CAGNE PC Forum. There was a speaker from the Department for Transport. There was lots of coverage of additional runway capacity. Heathrow is still the preference for an additional runway, and this will be voted on by Government soon. If this doesn't go ahead, the process will go back to the start again. GATCOM are meeting this Thursday.

15 CLERK'S REPORT

Rusper PC will have a table at Mayday to present the sites for the Neighbourhood Plan again.

The Clerk has been trying to contact the landowner of the recreation ground, but has been unable to get in touch. Allocating the site as an asset of community value was discussed, and also putting in a planning application to regularise the site, but it was agreed to continue to negotiate with the landowner.

16 PARISH MAGAZINE

The following items will be included:

- Litter pick date
- Information on sites will be published soon
- Thanks for those who attended the Annual Parish Meeting
- A request for volunteers for the Neighbourhood Plan Committee

17 FINANCES

Reconciled accounts & bank statements

It was RESOLVED to agree these and they were duly signed by Cllr. Sheridan.

Approval of accounts & budget for 2017-18

It was RESOLVED to approve these.

Approval of Statement of Accounts

It was RESOLVED that approve this.

Invoices to pay

It was RESOLVED to pay the following:

Salary for Clerk (April) – £494.43

Overtime for Clerk for NP admin/GDPR (March) – £96.99

Litter Warden salary & expenses – £80 & £23.48 (103.48)

Playground maintenance - £850

Playground inspection - £120
Rent for recreation ground - £100
Dog bin - £214.70
HALC subscription - £15
WSALC subscription - £464.38
Sheridan Brooks payroll invoice - £589.20
HDC underpayment for dog bins - £0.86

All of these payments will be sent via bank transfer, and if a cheque needs to be drawn for the rent of the recreation ground the Clerk will arrange for this to be signed by two signatories.

25 OTHER BUSINESS

The car par barrier needs fixing. Cllr. Forrest will ask someone to quote for this and will go ahead with the work at a maximum cost of £300.

The bollards outside The Star will be put up in the next couple of weeks.

26 DATE OF NEXT MEETING

The next Council meeting will be held on 29th May 2018 at 7.30 pm. This will be the Annual General Meeting. The next Neighbourhood Plan Committee meeting will be held on 19th June 2018.

The meeting closed at 10.05 pm

LEANNE BANNISTER
CLERK



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Minutes of the Annual Parish Meeting held in the Village Hall on Tuesday 24th April 2018 at 7.00 pm

Present: Cllrs. G. Hill (Chairman), G. Sallows (Vice Chairman), R. Allen, A. Sheridan, G. Hussey, R. Gatt, V. Saunders, C. Forrest and D. Lawton
L. Bannister (Clerk)
Approx. 50 members of the public
WSCC & HDC Cllr. Kitchen

1 CHAIRMAN'S INTRODUCTION

Cllr. Hill welcomed everyone and thanked people for attending. Cllr. Hill updated the meeting as follows:-

- Work is being done to alleviate the significant flooding in the parish. This is taking some time due to getting licences, but Rusper PC does have grant money for the work so it will be done in due course.
- Fingerposts around the parish are being refurbished.
- The playground was recently closed for a few days for health and safety reasons, but work has now taken place and all equipment is back open.
- Bollards will be put up outside The Star pub to improve the safety of the road.

Cllr. Hill thanked Councillors for their work.

2 REPORT FROM CLLR. KITCHEN

Cllr. Hill introduced Cllr. Kitchen as Rusper's representative for HDC and WSCC.

Cllr. Kitchen thanked Councillors for working hard to keep Rusper as it is and to guard it from the threat of developments. Cllr. Kitchen is aware how much work is put into this.

The application for a new incinerator will be going to committee. Cllr. Kitchen can't say too much either way as a member of the planning committee, but is aware of the public feeling on this.

Cllr. Kitchen explained that there is huge pressure coming from Government to provide housing. This is leading to local councils losing appeals, and therefore control over development.

The airport issues are ongoing. All of air traffic control over London is going to change, and this will be consulted on over the next couple of years. The airport is currently working on constant descents, and is working at 89% at the moment.

WSCC has started a crowd funding initiative. £330,000 will be awarded to improve local facilities. Applications can be made direct to WSCC.

Some members of the public requested a meeting with Cllr. Kitchen to discuss the land south of Mole Cottage planning application. This will be set up.

3 NEIGHBOURHOOD WATCH

Cllr. Hill introduced Valerie Compere as the local co-ordinator for Neighbourhood Watch. Valerie looks after the street co-ordinators and is in contact with lots of residents.

Valerie explained that street co-ordinators need to be vetted by the Police, and will get automated email alerts from the Police to share with neighbours. The role of the street co-ordinator is to keep neighbours informed, and hand out signs and leaflets. It is not a difficult role but helps to ensure people know what is going on locally, and can help bring communities together.

If you are a member of an active Neighbourhood Watch scheme this may reduce insurance premiums.

Valerie recommended installing intruder alarms and CCTV cameras.

People interested in becoming street co-ordinators should see Valerie after the meeting.

4 UPDATE ON NEIGHBOURHOOD PLAN & PRESENTATION OF SITES

Cllr. Sallows explained a bit about neighbourhood planning in general and invited members to come along to Neighbourhood Plan Committee meetings on the 3rd Tuesday of every month.

HDC designated the whole of Rusper for the Neighbourhood Plan about a year ago. Cllr. Sallows ran through the developments that are already planned for Rusper (such as land north of Horsham). Around 1000 homes will be built in Rusper over the next 5-10 years. A recent housing needs survey showed a need for around 40 affordable homes. This need should be more than met by planned development.

Seven sites have been put forward for the Rusper Neighbourhood Plan. These will be considered by the Neighbourhood Plan Committee and they will all be considered equally. Members of the public should consider what benefits they may bring to the area if they are included. All sites need to be considered against the National Planning Policy Framework, planning guidance, the sustainability of Rusper and local planning policy. Rusper has many development constraints such as a lack of 'A' or 'B' roads, minimal public transport, and noise constraints from Gatwick.

A survey was sent to everyone last year. Results from this seem to be that on the whole people are happy with the area and want to keep it as it is.

The Neighbourhood Plan Committee will consider how everyone's needs can be met. They will be speaking to the school, the Village Hall Committee, the Sports Club and all other local organisations.

The call for sites has now ended and all of the sites have been set up around the hall. Members of the public will be given a chance to provide feedback on these. People should consider what the sites could bring to Rusper as a whole, and what questions should be asked of the site applicants.

5 QUESTIONS FROM MEMBERS OF THE PUBLIC

The following questions/comments were raised:-

If there is only a need for 49 houses, why have around 1000 been approved?	Cllr. Sallows explained that there is pressure for housing in the area due to London, Brighton & Hove and Crawley having reached their development limits, so Government policy is making this decision.
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	As a Neighbourhood Plan wasn't in place at the time the decisions were made, local needs weren't taken into account.
Is there an end date to adopt the Neighbourhood Plan?	There is a schedule that goes over the next two years.
Will there be another call for sites?	No, but all sites put forward will have to be considered.
How many housing units in total have been put forward through the call for sites?	Around 100.
Will the road infrastructure in Lambs Green be changed if the site there is approved?	Cllr. Sallows explained that this should be considered at the planning stage.
Can a traffic census be done along Lambs Green?	This will be considered in the coming months.
How close are HDC to meeting their housing requirements?	Cllr. Kitchen explained that they have a current 5 year housing supply, but as Liberty haven't started building yet this could be affected.
Does HDC have any wish to lobby to change national policy, as there are lots of areas of the country with space for housing (such as the north of the country).	Cllr. Sallows suggested posing this question to the local MP.
The control for housing is not with local residents, but Government. The feeling was that this should be resisted so that those who pay taxes make the decisions.	Cllr. Sallows recommended that everyone gets behind the Neighbourhood Plan to decide what is wanted and needed in the parish.
How can members of the public help with the Neighbourhood Plan?	By coming along to Committee meetings.

The meeting closed for refreshments and for the site information to be viewed.