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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 30th October 2018 at 7.30 pm

Present: Cllrs. G. Hill (Chairman) G. Sallows (Vice Chairman), R. Allen, G. Hussey, R. Gatt, D. Lawton, C. Forrest and A. Sheridan
L. Bannister (Clerk)

1 Apologies for Absence

Apologies were received from Cllrs. Saunders, Bender and Vance-Webb.

2 Declarations of Interest

Cllr. Hussey declared an interest in planning application DC/18/2017 as a neighbour to the site, and Cllr. Allen declared an interest in the invoice for the website for £39.04 as this was submitted by him.

3 Minutes of previous Meeting

These were agreed and duly signed by Cllr. Hill.

4 Open Forum

The meeting was adjourned to allow members of the public to speak.

No members of the public were present.

The meeting was resumed.

5 Planning

DC/18/2017 Hillplace Bulldogs, The Mount

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council does not object to this application provided that there is no increase in ground levels.'

Cllrs. Forrest and Sheridan arrived

DC/18/1742 3 Chalice Walk, High Street

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council objects to this application as this will affect the outlook of neighbours and the neighbouring Grade 1 listed church. If planning officers are minded to approve this application, Rusper Parish Council would request that this decision is made at committee level.'

The following applications were received since publication of the agenda:-

DC/18/2215 The Mount, Ifield

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council objects to this application as it is inappropriate for the area, it can be seen from the road and would change the skyline, and is too close to the neighbouring kennel block.'

DC/18/2132 Glenbervie, Ifield Wood

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council does not object to this application.'

Report on Rusper Road developments

Cllr. Bender circulated an update by email.

6 Planning updates

DC/18/1584 Stafford House will be going to committee on 6th November at 5.30. This is recommended for refusal. No members were able to attend.

7 Reports from other authorities

Cllr. Kitchen was not present at the meeting.

8 Vehicle Activated Signs

A decision will be made about what sign to purchase in the coming months. A licence from Highways is still awaited.

9 Repairs to notice board

It was RESOLVED to ask Sherlock & Neal to repair the notice board at a cost of £348.

10 Projector screen

Cllr. Allen has researched the projectors available and has recommended an Epson model. **It was RESOLVED** that Cllr. Allen can buy this and a screen at a total maximum cost of £500.

11 Remembrance event

Cllr. Forrest confirmed that plans for Remembrance Sunday are on track. The pole for the beacon has been put up at the sports field in accordance with the insurance requirements.

12 Operation Watershed update

Cllr. Hussey reported that the contractors have been back to The Mount and Prestwood Lane to finish the work correctly. Projects are now to be done at Wimland Road, Hillybarn and Rusper Road.

13 Gardeners Green

Cllr. Hill and the Clerk met with representatives from Saxon Weald who will now decide whether or not they will go ahead with the sale of the land to the parish council.

14 Recreation Ground – Asset of Community Value application

This application was approved.

15 Plans for Gatwick Airport

Cllr. Lawton reported that Gatwick Airport recently released a new Master Plan. This takes a detailed five year look ahead and incorporates a vision for the 5-15 year period to 2032. The plan puts forwards three different proposals for how it will achieve growth. Each of these will lead to a large increase in flights which in turn will mean extra noise and potentially create new flight paths over the parish.

The three proposals are:

1. Increasing capacity of the existing runway with movements (departing and arriving aircraft) increasing from the current 280,000 per year to between 315,000-340,000

2. Routinely using the 'emergency' runway for aircraft departures alongside the use of the existing runway allowing an increase in movements from the current 280,000 per year to between 375,000-390,000 per annum.
3. Continuing to safeguard land to the south of the airport for an additional (third) runway.

Gatwick Airport are running a public consultation on this plan which ends on 10th January. It was agreed to publicise this and encourage residents to respond to the consultation.

Cllr. Lawton will draft a suggested response to the consultation for agreement by council.

The CAGNE PC Forum is being held on 21st November. Gatwick will attend this so Cllr. Lawton encouraged members to attend.

16 Neighbourhood Plan update

Cllr. Sallows and the Clerk attended HDC's Neighbourhood Planning Conference and heard about the changes to the National Planning Policy Framework. The Committee has met and discussed how they will move forward with their Focus Groups.

17 Overnight parking in car park

A member of the public has requested to have a permit to park overnight in the car park. **It was RESOLVED** not to take this further.

18 Report from representatives

Cllr. Allen reported that the Village Hall Committee has had a quote of £80,000 to repair the roof of the hall as this is leaking and needs major work doing to it.

Cllr. Hussey reported that there are two more finger posts to do at Lambs Green and Ifield Wood at a cost of £3625. It was agreed to go ahead with these now, and to adjust the budget from the streetlights heading to pay for this.

Cllr. Hussey also reported that:-

- The picnic tables are now in the playground
- Sussex Country Watch has replaced Farm Watch
- Fly tipping on Prestwood Lane needs to be chased with HDC and the Police for enforcement action

Cllr. Sheridan will arrange for the phone booth at Lambs Green to be repaired.

Cllr. Sheridan requested that council send a letter to HDC complaining about the lack of enforcement activity in the parish. Cllr. Sheridan will draft a letter to be approved by council.

Cllr. Gatt attended the North Horsham Liaison meeting with Cllr. Saunders. They raised the question of traffic surveys in Rusper. This has to be done before any houses are occupied. Network Rail have done an analysis of the train line and found that it could cope with two new stations at North Horsham and Kilnwood Vale. It was suggested that the 30mph speed limit could be extended down Horsham Road to Rusper. No decision about changing the boundary of Rusper/North Horsham has been made yet.

19 Clerk's salary

The Clerk has moved up a salary point due to passing the Certificate in Local Council Administration.

The Clerk requested that the working hours are increased from 10 hours per week to 11. This was approved.

20 Clerk's report

A resident in Peverel Road in Ifield has requested a notice board. Members felt this wasn't possible, but they will think about how these residents can be more included in the parish.

21 Parish News

It was agreed to include the following:-

- Thanks for support for Remembrance event
- Details of the Gatwick Airport consultation
- Happy Christmas from Rusper Parish Council

22 Finances

Reconciled accounts & bank statements

It was RESOLVED to agree these and they were duly signed by Cllr. Sheridan.

External audit

The accounts were accepted and there were no comments from the auditor.

First draft of budget for 2019-20

Members will consider this before the next meeting.

Invoices to pay

It was RESOLVED to pay the following:

Salary for Clerk (October) and overtime (July-September) – £631.35

Litter warden salary and expenses – £92.60 + £23.48 expenses = £116.08 total

HMRC for PAYE - £3.40

Expenses for Clerk for sign straps - £19.26

BHMA Limited invoice for sign straps - £72.76

J K Engineering invoice for fingerposts - £1500

Moore Stephens invoice for External Audit - £360

R. Allen invoice for website - £39.04

Dale Valley Training - £372

SSALC Ltd 50% of invoice for training course - £18

All of these payments will be sent via bank transfer.

26 Other business

Cllr. Forrest will buy a poppy wreath on behalf of Rusper Parish Council.

Cllr. Allen noted the information that was circulated by HDC about the risk of trees and how these could be dealt with.

27 Date of Next Meeting

The next Council meeting will be held on 27th November 2018 at 7.30 pm. The next Neighbourhood Plan Committee meeting will be held on 20th November 2018 at 8 pm.

The meeting closed at 9.20 pm

LEANNE BANNISTER
CLERK