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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF  
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 21<sup>st</sup> DECEMBER 2021 AT 7.30 pm AT RUSPER  
VILLAGE HALL

## AGENDA

### PLEASE NOTE:

- Please sanitise your hands once inside the building, and wear a face covering.
- Seats will be set 2m apart, please do not move them unless you are in a household/bubble with anyone else.
- There will be no paper copies of the agenda available but this will be displayed on the projector.
- Doors and windows will be left open during the meeting so please dress appropriately.

*Thank you for your understanding.*

### 1. Apologies

To **receive** apologies from absent Councillors.

### 2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

### 3. Minutes of previous meeting

To **approve** the Minutes of the previous Council meeting.

### 4. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

### 5. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

### 6. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

### 7. Risk assessment for general work ([document 1](#))

To **approve** the risk assessment for general/ad hoc work undertaken by volunteers, staff or councillors around the parish.

## **8. Roads and Transport**

- a. To **review** the notes of the meeting held on 6<sup>th</sup> December. ([document 2](#))
- b. To **decide** the roads to apply for a speed reduction as a priority.
- c. To **consider** a response to the proposed permanent Traffic Order for Rusper Road, School Road & Moathouse Road - TRO/HON9031/32/RC. ([document 3](#))

## **9. Broadband**

To **consider** the recommendation in the report. ([document 4](#))

## **10. Grants**

To **consider** the grant request from West Sussex Mind for £500. ([document 5](#))

## **11. Reports from representatives**

To **receive** verbal reports from Councillors on their various responsibilities.

## **12. Clerk's report**

To **receive** a verbal report from the Clerk.

## **13. Financial**

- a. To **approve** the report, which includes the reconciliation. ([document 6](#))
- b. To **approve** the Budget and set the Precept for 2022-2023. ([document 7](#))
- c. To **approve** the three-year financial forecast (details included in Budget).

## **14. Schedule of payments**

To **approve** the payments as shown on the schedule (to be circulated separately).

*L Bannister*

Clerk to Council  
15<sup>th</sup> December 2021