

Minutes of the Neighbourhood Planning Committee Meeting held in the Village Hall on Tuesday 18<sup>th</sup> December 2018 at 8.00 pm

**Present:** RPC Cllrs. G. Sallows (Chairman), V. Saunders, G. Hussey and R. Allen  
Committee Members M. Cooke, R. Wightman, R. Kemp, K. Bevan, M. Pocket and V. Davies  
L. Bannister (Clerk)

**1 Apologies for Absence**

Apologies were received from Cllr. Vance-Webb, Cllr. Gatt and Cllr. Hill.

**2 Declarations of Interest**

None.

**3 Minutes of the last Meeting**

These were agreed and duly signed by Cllr. Sallows.

**4 Open forum**

No members of the public were present.

**5 Consultation of Vision Statement**

There are still a few typos to amend.

Once finalised, this will be sent to HDC, neighbouring parishes (Capel, North Horsham, Warnham, Charlwood and Crawley) and will be published for residents to view.

**6 Update from Focus Groups**

Each group reported on their progress as follows:-

- Education – B. Ethrington reported that the Rusper Primary School needs to get back to capacity, and that expansion of the school is necessary.
- Transport & Roads – V. Davies reported that the group has met and are busy gathering and analysing evidence.
- Business (including agriculture) and Economic Development – no update at this time.
- Community Facilities – Cllr. Hussey reported that the group is gathering evidence at the moment and plan to speak to all leisure groups in the parish.
- Equestrian – Cllr. Vance-Webb was not present.
- Environment – M. Cooke updated that the SXBRC report has been commissioned.
- Housing – Cllr. Sallows reported that the site assessments have been done and circulated to all.
- Infrastructure – Cllr. Allen is starting work on this.

Focus Groups will prepare short reports and make recommendations for policies. These will be submitted in January.

**7 Site assessments & allocation**

The sites that were coloured in amber were discussed for potential for allocation in the plan. It was agreed to change their status to red as they are not currently deliverable.

Site 9 was discussed in detail as this is on a brownfield site and would benefit from some development. However, as the only use for the land put forward is for housing, it was felt that this does not fill a need for the parish. Also, the same constraints listed in previous planning applications still exist.

It was agreed to ask the consultant to prepare a site assessment report based on this. The key issues to be considered are public transport, location to employment sites and access to services.

**8 Strategic Environmental Assessment (SEA)/Habitat Regulation Assessment (HRA)**

A SEA is only required if a site is allocated.

The consultant has recommended holding off on an HRA for the time being.

**9 Gatwick Master Plan**

The consultant recommended that the group should give this some attention. It was agreed to object to this. Cllr. Sallows will draft a response.

**10 Community Engagement Plan**

The Clerk will draft a plan for the group to consider.

**11 Next steps**

Cllr. Sallows will finalise the site assessments and send them around to all.

LEANNE BANNISTER

CLERK

*The meeting closed at 9.30 pm*