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MINUTES

Minutes of the Ordinary Meeting on Tuesday 21st December 2021 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: Cllrs G. Hussey (Chairman), M. Cooke (Vice Chairman), G. Sallows, M. Fillmore, R. Gatt and V. Hanstad-Pilcher.
L. Bannister (Clerk)
WSCC Cllr Nagel

1. Apologies

Apologies were received from Cllrs Fleming and Hill.

2. Declaration of interests

None.

3. Minutes of previous meeting

It was **RESOLVED** to approve the Minutes of the previous meeting and these were duly signed by the Chairman.

4. Open Forum

No members of the public were present.

5. Reports from other Authorities

This item was postponed (see below).

6. Climate Emergency

It was acknowledged that there is currently a climate emergency, and all decisions made within the meeting will have consideration to this.

7. Risk assessment for general work

It was **RESOLVED** to approve the risk assessment for general/ad hoc work undertaken by volunteers, staff or councillors around the parish subject to the following amendments:-

- Slipping and tripping - appropriate footwear to be worn or safety footwear if necessary.
- Hand power tools – no mains powered tools may be used, but this won't be restricted to only battery powered.
- A section on hazardous materials will be added. Where encountered these should be treated as high risk and either PPE should be worn or should be reported to the Clerk to be collected by the appropriate authority.
- Hand tools – warning notices should be purchased in advance of work taking place.
- Manual handling – volunteers should be trained, experienced OR competent.

Cllr Nagel arrived

Council discussed changing the speed limits for working on the roads from 30mph to 40mph, as Horsham District Council allows litter collecting on roads up to 40mph. The Clerk advised that there is a separate litter collection risk assessment which does specify 40mph in line with HDC's policy, but that the 30mph limit should remain as this is specified by the Highways Authority. Despite this, Council decided to amend the risk assessment to recommend that work could take place on roads up to 40mph and the risk assessment should refer to the difference in policy between Horsham District Council and West Sussex County Council.

Cllr Nagel agreed to discuss this difference in policy with WSCC, details need to be sent to her by email.

8. Roads and Transport

- a. The notes of the meeting held on 6th December were reviewed. Cllr Sallows apologised for not completing the road survey.
- b. Cllr Hanstad-Pilcher has a contact in Sussex Police who will look into supporting speed reductions on roads in Rusper. The top three priority roads need to be submitted to them. Council asked that Cllr Hanstad-Pilcher ask his contact to visit the parish and recommend the roads that are most likely to get approval.

Cllr Nagel added that WSCC has just passed a motion to make the 20mph policy more flexible.

- c. It was **RESOLVED** to respond to the proposed permanent Traffic Order for Rusper Road, School Road and Moathouse Road to say that the suggested 40mph zone from the A264 to School Road should have a 30mph limit as this will be a residential area with a bridleway crossing the road. Also, there is supposed to be traffic calming after the school roundabout (this was initially four road narrowing points, although there was a suggestion that this is reduced to three) and this is not showing in this proposal.

9. Broadband

It was **RESOLVED** to remain with BT.

10. Grants

A grant request was received from West Sussex Mind for £500. This was not agreed.

11. Reports from representatives

Councillors reported as follows:-

- Cllr Fillmore is trying to get a representative from Gatwick Airport to come to a meeting and speak to the Council about their noise insulation.
- Cllr Fillmore noted that HDC submitted a worthy objection to the emergency runway consultation.
- Cllr Fillmore also noted that air traffic has increased substantially recently.
- Cllr Hanstad-Pilcher will raise the issues with Sussex Police about the weight/width restrictions required in Rusper.
- Cllr Hanstad-Pilcher has put himself forward to be the Village Hall Committee representative.

12. Clerk's report

The Clerk reported as follows:-

- The legionella and fire risk assessments are still required from Rusper Sports Club for the Pavilion.
- The savings account with Nationwide has now been set up and £20,000 will be transferred in line with the original agreement.

13. Financial

- a. It was **RESOLVED** to approve the report, which includes the reconciliation.

- b. It was **RESOLVED** to approve the Budget for 2022-2023. The Precept was set at £41,788 which is a Band D annual amount of £44.28.
- c. It was **RESOLVED** to approve the three-year financial forecast (details included in Budget).

14. Schedule of payments

It was RESOLVED to approve the following payments:-

Payee	Reason for payment	Amount due
Various	Salaries	1,290.39
Rusper Village Hall	Hire charges	234.00
L Bannister	Flowers	25.00
L Bannister	Adobe subscription	181.10
G Sallows	Cement for bin	27.61
Broxap	Playground bin	746.34
Overton Electrical	Electric work at Pavilion	519.88
	Total payments	3,024.32

Broxap and Overton Electrical will be paid when correct invoices have been received.

All payments have been set up, and Cllr Fillmore will authorise these.

15. Reports from other Authorities

Cllr Nagel reported that the Gatwick consultation on bringing the emergency runway into has now closed. As mentioned previously, WSCC has passed a motion to amend their policy on 20mph zones.

The meeting closed at 8.40 pm