

Rusper Parish Council



Working with and for the community

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RUSPER PARISH COUNCIL RISK ASSESSMENT FOR SID (SPEED INDICATOR DEVICE) UNIT MOVEMENT

HAZARDS IDENTIFIED	WHO IS AT RISK?	EXISTING CONTROL MEASURES	ANY ACTION REQUIRED	ACTION BY WHO	ACTION COMPLETED
Vehicles moving along the roads adjacent to sites where SID units will be located	Councillors putting up SID	Hi-vis jackets to be provided by Parish Council and worn at all times by councillors	Councillors to be supplied with hi-vis jackets	Clerk	Completed, all councillors have hi-vis jackets.
Slips/Trips	Councillors putting up SID	Check surfaces for obvious hazards and weather conditions ie heavy rain, ice	Monitor on day and assess if conditions are safe to proceed	Councillors	Monitor on day
Poor visibility/weather conditions	Councillors putting up SID Drivers passing by	Consider weather conditions on day, ie icy roads, fog, strong winds	Monitor on day if weather conditions are safe to proceed. Councillors to wear hi-vis jackets	Councillors	Monitor on day
Injury/Accidents	Councillors putting up SID	Mobile phones to be carried at all times. Two councillors	Ask other Parish Councillors to help if required	Councillors	On day

		should move units together.			
Lifting of SIDs and batteries.	Councillors putting up SID	Only put units at height that is comfortable to reach. No steps to be used. A vehicle may be required to move units from location to location. If councillors has existing injury or condition that prevents them from lifting, ensure the other volunteer is physically fit to carry out the lifting.	If vehicle is used ensure hazard lights are used to identify to other road users the vehicle is stationery.	Councillors	On day
Vehicle Parking	Councillors' cars used to transport SID	Councillors to use hazard lights where appropriate if parked on highway and to take extra care entering/exiting vehicle. Use the Dutch Reach when exiting the vehicle	Find safe and appropriate place to park	Councillors	On day
Battery Charging	Councillors	Keep sources of ignition – such as flames, sparks, electrical equipment, hot objects and mobile phones – well away from batteries that are being	Monitor equipment	Councillors	On day

		charged, have recently been charged, or are being moved. Charge in a well -ventilated room.			
Obscuring Highway access for pedestrians and drivers	Councillors	Sites to be assessed so they do not obscure sight lines for pedestrians using the pathways and drivers accessing roads/driveways.	Site assessment	West Sussex County Council	All locations have already been assessed
Infectious diseases/viruses	Councillors	Ensure hand sanitising is carried out before and after. When working with another councillor wear masks. If Councillor is unwell they should stay at home.	Gloves, masks, hand sanitiser to be provided by Council if required	Councillors	On day

Adopted March 2025.