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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE FULL PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 24th September 2024 AT **7.30 pm** IN RUSPER VILLAGE HALL

PLEASE NOTE A SLIGHTLY LATER START TIME OF 7.30PM

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

Members who have not submitted an up-to-date Register of Members Interest form are asked to do so.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the minutes of the previous Council meeting 30th July 2024. ([Document 1](#))

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

7. Clerks report (Document 2 to follow)

8. Rusper Sports Club

8.1 To **received and update from** the informal working party to progress with a draft sub lease to Rusper Sports Club Management.

8.2 To **note** land registry is now complete.

9. GATWICK

9.1 To **note** the Gatwick report. (on website)

9.2 To **agree** membership for the Aviation Environment Federation (AEF) at a cost of £36 per annum.

10. Playground Inspection Report

To **receive** an update on improvements to the playground.

11. Fingerpost

To **agree** a survey of the posts and the work required before budgeting the maintenance of the posts.

12. 20mph Speed reduction

To **receive** an update on the reduction in speed through the High Street application.

13. Village Sign ([Document 3](#))

To **receive** an update on the installation of the village sign and agree any actions.

14. Remembrance Sunday

To **agree** the purchase of a poppy wreath to the value of £50.

15. Streetlights

To **note** the completion of the streetlights project in Cooks Mead.

16. Reports from representatives

17. Councillor Planning Training

17.1 To **discuss** the recent planning training and the feedback from the training session.

18. Financial

18.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the months of July and August. ([Document 4](#), [Document 5](#), [Document 6](#), [Document 7](#), [Document 8](#), [Document 9](#))

18.2 To **note** the updated EMR report. ([Document 10](#))

18.3 To note the External Auditors report. (also on website) ([Document 11](#))

18.4 To note the External Auditors letter to Clerk. ([Document 12](#))

18.5 To note Notice of Conclusion of Audit. *This notice has been displayed on the Parish noticeboards and website.* ([Document 13](#))

19. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

20. Meeting Dates 2025

To approve the proposed meeting dates for 2025. ([Document 14](#))

Circulation: *All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*

L Wilcock, Clerk to the Council, 18th September 2024 .