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## MINUTES

Minutes of the Ordinary Meeting on Tuesday 27<sup>th</sup> April 2021 at 7.30 pm. This meeting was held virtually on Zoom.

**Present:** G. Sallows, M. Cooke, M. Fillmore, R. Gatt, G. Adams, V. Bender, C. Hill and V. Hanstad-Pilcher  
L. Bannister (Clerk)  
HDC Cllr Kitchen  
2 members of the public

*Due to the absence of the Chairman, Cllr Sallows fulfilled this role. He advised that the meeting is being recorded, and the recording will be deleted once the Minutes are approved.*

### 1. Apologies

Apologies were received from Cllr Hussey.

### 2. Co-option of two new councillors

Three applications were received for the vacancies; Mr Hanstad-Pilcher, Mr Hill and Mr Cadman.

- a. **It was RESOLVED** to co-opt Mr C Hill and Mr V Hanstad-Pilcher to the vacant seats.
- b. **It was RESOLVED** that the new councillors can delay completing a Declaration of Acceptance of Office, but this must be received by the Clerk before the next meeting.

### 3. Declaration of interests

None.

### 4. Minutes of previous meeting

**It was RESOLVED** to approve the Minutes of the previous Council meeting, and these were duly signed by Cllr Sallows.

### 5. Open Forum

Mr Leslie would like to improve the security of everybody in the parish and offered help with this.

### 6. Reports from other Authorities

This item was deferred until Cllr Kitchen could attend.

### 7. Crime prevention

The Clerk contacted the PCSO following the Annual Parish Meeting but has not yet had a response. It was agreed to arrange a meeting with the PCSO and a higher-ranking officer for all councillors and Mr Leslie to attend.

### 8. Night Flights Consultation

It was agreed to adjourn this item until the next meeting.

Cllr Fillmore updated that the S106 agreement between the airport and Crawley Borough Council/WSCC is being renegotiated at the moment and will come into effect at the end of the year.

## **9. Risk Assessment and Asset Register**

**It was RESOLVED** to approve the risk assessment and asset register.

There was a discussion about the higher risk items listed. A plan will be made throughout the year so that these risks can be mitigated and hopefully downgraded.

*Cllr Kitchen joined the meeting*

## **10. Reports from other Authorities (cont.)**

Cllr Kitchen did not have anything to report but noted that she is no longer a WSCC councillor.

Cllr Fillmore asked if Cllr Kitchen knows who at WSCC will be responsible for negotiating the S106 agreement between the airport at Crawley Borough Council/WSCC. Cllr Kitchen will let the Clerk know.

## **11. Crawley Borough Council Local Plan**

**It was RESOLVED** to respond to the consultation. Members should send their thoughts to the Clerk and Cllr Sallows will form a response.

## **12. Land West of Ifield campaign group**

**It was RESOLVED** to appoint Cllr Hill to act as a liaison between this group and Rusper PC.

## **13. Communities Against Gatwick Noise and Emissions Parish Council Forum**

Cllr Fillmore's report of this meeting was noted. There is a Gatwick Area Conservation Campaign meeting on Thursday evening and he will report back on that.

## **14. Reports from representatives**

- Cllr Bender reported that the pavements on Rusper Road have been dug up for fibre broadband to be installed, however residents were not informed of this.
- Cllr Adams proposed that RPC publish a list of reasons that they have objected to the Land West of Ifield/East of Rusper site and let residents know who they can contact if they have an objection. This was agreed. After the Referendum, RPC will be more proactive about their objection to the site.
- Cllr Cooke reported that the West Sussex Association of Local Councils has reformed with Trevor Leggo as CEO and Mulberry & Co as service provider.
- Cllr Gatt attended a special meeting of the Horsham Association of Local Councils.
- Cllr Hill reported that Rusper Sports Club held their AGM last week and appointed a new vice chairman. They still need a secretary.
- Cllr Fillmore will attend a meeting of Courage Dyer Trust soon to consider various grants that could be given.

## **15. Correspondence**

The following was noted:-

- a. Email from Horsham District Council regarding grant funding to restart the Local Economy. This will be published.
- b. An invitation to attend a meeting with the Sussex Police & Crime Commissioner's office. Cllr Hanstad-Pilcher will attend and Cllr Hussey will be invited.
- c. The adoption of the soft sand review of the joint minerals local plan.

*Cllr Bender left the meeting*

## **16. Clerk's report**

The Clerk reported as follows:-

- Agenda documents will now be published as links in the agenda so members of the public can access them.
- S106 funding for the ground sockets has been approved.
- The next North of Horsham development Parish Liaison is scheduled for Wednesday 12<sup>th</sup> May 2021 at 10am.

## **17. Annual Accounts**

**It was RESOLVED** to approve the annual accounts for the financial year ended 31<sup>st</sup> March 2021. Members would like a three year plan in place and so the Clerk will arrange for this to be discussed at a meeting in the coming months.

## **18. Bank reconciliation**

- It was RESOLVED** to approve the reconciliation.
- The report by Cllr Fillmore was noted.

## **19. Schedule of payments**

**It was RESOLVED** to approve the payments as shown below:-

<b>Payee</b>	<b>Reason for payment</b>	<b>Amount due</b>
Various	Salaries	1,022.49
Sheridan Brooks	Payroll administration	570.00
Countrymans	Grounds contract	444.90
	<b>Total payments</b>	<b>1,868.24</b>

## **20. Other**

Cllr Sallows has been nominated for a climate change focus group held by HDC.

The meeting was closed at 9.35 pm