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MINUTES

Minutes of the Ordinary Meeting on Tuesday 29th June 2021 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: Cllrs M. Cooke (Chairman), G. Sallows, M. Fillmore, R. Gatt, V. Hanstad-Pilcher and G. Fleming L. Bannister (Clerk)

Cllr Hogben – Horsham District Council

Cllr Kitchen – Horsham District Council

Cllr Nagel – West Sussex Council Council

One member of the public

1. Apologies

Apologies were received from Cllrs Hussey, Hill, Adams, Saunders and Bender.

2. Declaration of interests

None.

3. Minutes of previous meeting

It was RESOLVED to approve the Minutes of the previous meeting, and these were duly signed by the Chairman.

4. Decisions made under the Business Continuation Policy

It was RESOLVED to ratify the decisions made by the Clerk made whilst face to face meetings were not held.

5. Open Forum

No comments were made.

6. Reports from other Authorities

Cllr Hogben reported on behalf of HDC as follows:-

- Cllr Paul Marshall has been appointed as Leader, with Cllr Hogben as deputy.
- There is a balanced cabinet with four councillors representing the north of the District and four representing the south.
- The Local Plan will be considered by Full Council on 29th July. The Land West of Ifield site is considered to be one of the more sustainable sites.
- The Conservative group will vote to remove the site at Rookwood from the Plan.
- HDC is struggling slightly financially. Around £4m-£6m revenue comes from parking but this wasn't achieved due to the pandemic and is still 10% down.
- The Drill Hall can continue to run as a community asset.

Cllr Fillmore asked how many planning consents there are for homes that haven't been built in the Horsham District? Cllr Hogben reported that this was around 8,000 a few years ago. Cllr Hanstad-Pilcher added that this figure nationally is much higher.

Cllr Sallows requested that when HDC councillors vote on the Local Plan it considers not accepting the housing figures given by Government and producing a plan that is wanted and needed by the local residents.

Cllr Nagel left the meeting

7. New path on Newdigate Road

It was RESOLVED to apply to West Sussex County Council for a Community Highways Scheme for a new path on the Newdigate Road.

Cllr Kitchen arrived

8. Reports from other Authorities (cont.)

Cllr. Kitchen has recently heard that there is still an Exceptions Policy for low cost housing. HDC do still allow this.

9. Planning appeal for Hillybarn Farmhouse, The Mount

It was RESOLVED to respond to this appeal as follows:-

- Rusper PC agrees with HDC's original decision
- The applicant suggested that the planning policy documents are out of date, but this is not the case as the Rusper Neighbourhood Plan has only just passed referendum.
- There is an unmet need for gypsy and traveller sites but two sites were recently granted planning permission in Rusper and there are several others close to the parish.
- No reasons have been given for the suggestion that the Local Plan/Neighbourhood Plan shouldn't be followed.
- The applicants stated that there were not many objections to the planning application, but 78% of responses were opposed to it.
- The pictures provided of the roads are from the centre of the road; road splays should be 2.4m from the edge of the road.
- The site would be out of character in the area and the impact of the site during a climate emergency on a greenfield site would be negative.
- The site is outside of the 75db contour, but the Neighbourhood Plan requires building standards that exceed the minimum requirement and that is not possible in a mobile home.

10. Police

- a. The report of a meeting with the office of the Sussex Police and Crime Commissioner (SPCC) was noted.
- b. **It was RESOLVED** to send a letter to the SPCC to set out the dissatisfaction with the policing presence in Rusper and the lack of communication with the PCSO. Cllr Hanstad-Pilcher and the Clerk will work together to agree the contents.
- c. **It was RESOLVED** to approve Cllrs Hussey and Hanstad-Pilcher attending a meeting with the PCC.

11. Bus shelters

- a. Cllr Sallows and the Clerk attended a meeting with Legal and General to discuss new bus shelters in the Land North of Horsham development site. Two of these will be in Rusper and Legal and General would like RPC to adopt these bus stops when the roads are adopted by WSCC. They expect this to be in around three years. Legal and General suggested that there may be an initial grant available to RPC

towards maintenance costs, but after that the ongoing maintenance costs would be the responsibility of RPC.

- b. **It was RESOLVED** to agree to adopt the bus shelters for the period that they remain in the parish, subject to any maintenance grant being negotiated in the future.

12. Roads and Transport Working Group

The report of the meeting held on 21st June 2021 was noted.

13. Car park

It was RESOLVED to approve the renovation of the barrier so that 2 x 1/2 barriers could be welded and attached to the current uprights that will close on a hinge system and can be locked together in the middle. GCAM Hire Ltd has offered to sponsor and complete this work.

14. Catering at the Recreation Ground

Councillors would like to know what terms the company is looking for. The Clerk will ask them for a draft proposal and give them the agreement that has been drafted for their views.

15. Risk

The report was reviewed and **it was RESOLVED** to agree that:-

- The table in the report is a list of things that need to be completed.
- The Clerk will speak to the Sports Club to find out if they are able to take on any of the actions in the first instance and will be asked to report back in the next three months.

16. Insurance values

The report was reviewed and **it was RESOLVED** to agree the recommendations made in the report. The Clerk will review all of the values as per the report and get quotes to have the Pavilion valued.

17. Code of Conduct

It was RESOLVED to adopt the recommended Code of Conduct.

18. A24 Worthing to Horsham Feasibility Design

It was agreed to meet with North Horsham and Warnham Parish Councils to consider making a joint response to this consultation.

19. Crawley Borough Council Local Plan Review

It was RESOLVED to respond to this consultation including the points put forward by Cllr Bender.

20. Litter

- a. **It was RESOLVED** to purchase a new bin for the playground with recycling facilities at a cost of £439 plus VAT and £275.60 per year collection costs. Cllrs Sallows and Cooke will check the area to find out how it can be installed.
- b. The litter collection day will be held on 8th August.

21. Gatwick Airport S106 agreement

- a. Cllr Fillmore's report was noted.
- b. The Clerk will try to find out who is responsible for this at WSCC and find out what they are doing for Rusper.

22. Parish Online

It was RESOLVED to renew the subscription for the Parish Online mapping service at an approximate cost of £30.

23. Glebe Field

It was RESOLVED to apply for an Asset of Community Value application for this land.

24. Britaniacrest Recycling Limited, EPR/CB3308TD/V002: environmental permit consultation

It was RESOLVED to respond to this application as per the report, but to change the emphasis to emissions from additional vehicles rather than the amount of traffic movements.

25. Reports from representatives

- a. The report of the Horsham Association of Local Councils (HALC) Climate Emergency Group was noted. Climate emergency will be added to each RPC agenda so that Members can be reminded to take it into account with each decision.
- b. The report of the Courage-Dyer Trust meeting was noted.
- c. Cllr Sallows updated that a football team want to put up a large net behind the goal posts. Rusper PC would be happy with this as long as it can be taken down.

26. Correspondence

The following was noted:-

- a. A letter sent from the Horsham Association of Local Councils to HDC, including the response from HDC and a further letter from HALC.
- b. A letter from Communities Against Gatwick Noise and Emissions to WSCC.
- c. Notes of the North Horsham Parish Council Liaison meeting held on 12th May 2021.
- d. Presentation and questions from the Gatwick roundtable discussion.

27. Clerk's report

The Clerk reported as follows:-

- The Operation Watershed work at The Mount is booked for 16th August.
- The ground sockets for the speed indicator device will be fitted in the next few weeks.
- The Rusper Neighbourhood Plan was formally adopted by Horsham District Council on 23rd June. This will now form part of the development plan for Horsham.
- Legal and General has asked for suggestions for road names for the Land North of Horsham development site. This will be added to the next Planning Committee agenda.
- Cllr Bender has requested that RPC writes to the management company of the flats in the Martin Grant site to ask them not to tell residents to park on the road as this is causing congestion. This was agreed.
- The new notice boards have been added to the insurance schedule. There was no additional cost for this year, but £9.38 will be added in the next two years of the contract.
- Quotes are still awaited to repair the fence in the Car Park.
- The meeting with Homes England has been set as Tuesday 13th July at 5pm.

28. Financial reports

It was agreed to use the new reports suggested by Cllr Fillmore going forward.

29. Bank reconciliation

- a. **It was RESOLVED** to approve the reconciliation.
- b. Cllr Fillmore's report was noted.

30. Schedule of payments

It was RESOLVED to approve the following payments:-

Payee	Reason for payment	Amount due
Various	Salaries	1,010.81
Countrymans	Grounds contract	357.00
Zoom*	Annual subscription	143.88
SE Land Based Training	Tree course	154.00
Forest View Tree Surgery	Work to trees in Car Park	280.00
	Total payments	1,945.69

*Payable to the Clerk.

The meeting closed at 9.50 pm