

Rusper Parish Council



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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON TUESDAY 31st OCTOBER 2023 AT **6.30 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 26th September 2023. ([Document 1](#))

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

6.1 To **receive** verbal reports from District and County Councillors.

7. Planning

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications. The Council to note the up-to-date planning log attached. ([Document 2](#))

7.1 Representations to HDC

7.1.1 Proposal for Rusper Parish Council to **agree** that for all objections to planning applications, at the end of the objection submission, a paragraph should be added that says:

“In the event that the officers are minded to propose the acceptance of this application, Rusper Parish Council would ask for it to go to full committee and that the Parish Council is allowed to speak to their objections at the meeting.”

7.1.2 The Glebe Development ([Document 3](#))

The developer was unable to attend the arranged meeting but has submitted draft proposal for the Council's review.

7.1.3 Local Plan

To discuss the implications of the Local Plan being presented to HDC Cabinet and Council on 11 December and to **agree** any actions.

7.1.4 Active Planning Applications

DC/23/1840 - Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for Change of Use of Agricultural Building to 5no. dwellinghouses (C3 Use class). To note response agreed between meetings due to closing date for comment - details attached. ([Document 4](#))

DC/23/1839 - Stumbleholme Farm Rusper Road Ifield West Sussex RH11 0LQ
Prior Notification for Change of Use of 2No Agricultural Buildings to 5No dwellinghouses (C3 Use class). To note response agreed between meetings due to closing date for comment - details attached. ([Document 4](#))

DC/23/1806 - Hawksbourne Wood Rusper Road Rusper Horsham West Sussex RH12 4QS
Change of use of land and associated siting of 6 No. Eco Lodges for short-term tourist accommodation. To note response agreed between meetings due to closing date for comment -details attached. ([Document 5](#))

DC/23/1789 - Kilnwood Vale Phase 4 Crawley Road Faygate West Sussex
Reserved Matters approval sought for layout, appearance, scale and access, in accordance with DC/15/2813 for Phase 4 of the Kilnwood Vale development, comprising of 341 dwellings with associated landscaping, access and parking.

DC/23/1845 - Kilnwood Vale Phase 5 Kilnwood Vale Crawley Road Faygate West Sussex
Reserved Matters approval sought for layout, appearance, scale and access, in accordance with DC/15/2813 for Phase 5 of the Kilnwood Vale development, comprising of 381 dwellings with associated landscaping, access and parking.

8. Agree responses to planning applications received since publication of the Agenda.

9. Enforcements

9.1 Update on the Enforcement report – Cllr M Fillmore.

Close the Planning Section of the meeting.

10. Reports from representatives

11. Emergency Planning ([Document 6](#))

To note the documents attached and to nominated Councillor(s) to work on the document.

12. Rusper Sports Club Management

- 12.1 **Proposal** for the Council to **agree** confirmation of tenure for the current Sports Club Committee to manage the sports club under the terms of the current lease. Note in the event of any failure of the Sports Club Committee, or change of management structure, Rusper Parish Council, as the lease holder, commits to take over direct management of the facilities for the community.
- 12.2 To **acknowledge** the receipt of communication from the Landlord: ([Document 7](#))
- 11.2.1 To note the ratified bank details – Clerk has already informed Surrey Hills.
- 11.2.2 To note the authorisation for the Committee to go ahead with the Tennis Court.
- 11.2.3 To note the Clerk has successfully shown the Landlord photos of the recent Pavilion refurbishment.

13. CAGNE/GATWICK

- 13.1 Aviation Town and Parish Council Forum ([Document 8](#))
- 13.2 To note the Gatwick report – Cllr Malcolm Fillmore ([Document 9](#))
- 13.3 DCO Planning Inspectorate Registration – Clerk has completed registration form to allow future comments. ([Document 10](#))

14. NPSG

- 14.1 To **receive** feedback from the last meeting – Cllr Fenella Maitland-Smith
- 14.2 To **approve** the Clerk to apply for a Locality grant – Clerk
- 14.3 To **agree** an NPSG recommended letter to HDC Councillors ahead of the December vote on the Local Plan.
- 14.4 To **receive** any update from Landscape Consultant.

15. WSCC Highways

To receive a report from the meeting on 9th October 2023 and agree on any actions taken. This item is to be carried. Cllr Simon White.

16. White H Line application – adjacent to Rusper Stores

To **receive** an update on the H Line outside Rusper Stores. Clerk to report.

17. Car Charging Point

Item to be carried to the next meeting.

18. Rusper Stores Recycling Bin

To **note** the replacement dual bin and to note the removal of one waste bin.

19. TPO Summerswood Estate

To **note** the response sent back to HDC regarding the TPO request. Carry to next meeting. ([Document 11](#))

20. Remembrance Sunday

To **agree** the purchase of a wreath for Remembrance Sunday on behalf of the Council.

21. Representative Vacancy

- 21.2 To **nominate** a Councillor to the Police liaison committee.

22. Financial

- 22.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of September. ([Document 12](#), [Document 13](#), [Document 14](#))
- 22.2 To **agree** the back payments for the Rusper Sports Field. ([Document 15](#))
- 22.3 To **note** the documentation for the grant application/pledge – CAGNE. ([Document 16](#), [Document 17](#))

23. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

24. Budget

To **agree** for the Chair and Clerk to produce a proposed draft FY 24/25 Budget and recommendation for the Precept FY24/25 for discussion at the next meeting. ([Document 18](#))

Next meeting is 28th November 2023.

*L Wilcock
Clerk to Council
27th October 2023*