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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON TUESDAY 29<sup>th</sup> AUGUST 2023 AT **6.30 pm** IN RUSPER VILLAGE HALL

## AGENDA

### 1. Apologies

To **receive** apologies from absent Councillors.

### 2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

### 3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

### 4. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 25<sup>th</sup> July 2023.

### 5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

### 6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

### 7. Active Planning Applications

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications.

#### Gatwick Planning Application for Emergency 2<sup>nd</sup> Runway

#### Conversion of existing buildings to create 7no. dwellings, with associated demolition works, car parking, and landscaping

Ifield Park Kennels Bonnetts Lane Ifield West Sussex RH11 0NY

Ref. No: DC/23/1422 | Validated: Fri 21 Jul 2023

**Application to confirm the continuous use of land for mixed use comprising general open air vehicle storage (Use Class B8) purposes and as a motorcycle track for a period in excess of ten years** (Lawful Development Certificate - Existing)  
Woodside Park Charlwood Road Ifield West Sussex  
Ref. No: DC/23/1448 | Validated: Wed 26 Jul 2023

**8. Agree responses to planning applications received since publication of the Agenda.**

**9. Local Plan Workshop 4<sup>th</sup> September 2023**

Councillors to note the event and confirmed their attendance to the Clerk.

**10. Operation Watershed**

The Clerk has contacted Landbuild to progress with stage 2 of works at The Mount. Another set of works are due in October by WSCC as well as this. This item is to be carried.

**11. Parking outside Rusper Stores**

A white H line has been requested to be placed across the access point to the properties behind the stores due to blocking resident access. This item is to be carried.

**12. Removal of Hedge in West of Ifield**

**13. Reports from representatives**

**14. Clerks Report**

Covered within the agenda with the exception of Footpath 1549. Report attached.

**15. Recreational Ground/Pavilion**

Refurbishment is completed and invoice has been paid. Clerk has requested grant payment from Courage Dyers.

**16. Rusper Stores Recycling Bin**

The dual recycle/waste bin has been ordered on a 5 week lead time. This item is to be carried.

**17. Neighbourhood Plan Steering Group Committee**

To **receive** an update.

**18. Transport Survey**

Council to **adopt** the completed Transport Survey. Council to agree on the costs for extra works. Report attached.

**19. TPO Summerswood Estate**

To consider applying for TPO on trees lining the road. Report and previous application refusal attached.

**20. Winter Offer Plan**

To **consider** the attached.

**21. Financial**

To **approve** the reports as attached - reconciliation, Budget and Unity Bank transactions for the month of July.

To **note** that the Annual Governance and Accountability Return has been audited  
*The External Auditor Report and Certificate, as well as, the Notice of Completion have been posted on the Website and on the Parish Noticeboards of Rusper and Ifield on 25/8/23.*

**22. Schedule of payments and Grant application**

To **consider** a grant application from CAGNE.

To **note** papers for the Village Hall Roof Grant.

To **approve** the payments as shown on the schedule.

**23. Future Council and Planning meetings**

To **agree** whether the next meeting will be go ahead as a combined meeting with a start time of 6.30pm or to revert to 2 meetings per month.

**Next meeting is 26<sup>th</sup> September depending on Agenda item 23.**

*L Wilcock  
Clerk to Council  
24<sup>th</sup> August 2023*