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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 30th July 2019 at 7.30 pm

Present: G. Hussey (Chairman), G. Sallows (Vice Chair), R. Allen, C. Forrest, V. Saunders, R. Gatt, M. Fillmore, G. Fleming and M. Cooke
L. Bannister (Clerk)
3 members of the public
PCSO Erica Baxter

1 Apologies for Absence

Apologies were received from Cllr. Vance-Webb.

Cllr. Sheridan expected to be late to the meeting.

Cllrs. Hogben and Kitchen also gave their apologies.

2 Declaration of Interests

Cllr. Cooke declared an Interest in the appeal for 3 Chalice Walk, which will be discussed under Planning Updates.

3 Approval of Minutes of the previous Meeting

These were agreed by Council and duly signed by Cllr. Hussey.

4 Open Forum

The meeting was adjourned to allow members of the public to speak.

No comments were made.

The meeting was resumed.

5 Presentation from Sussex Police re. Community Speedwatch

PCSO Erica Baxter explained about Community Speedwatch and how this could help the community.

PCSO Baxter has identified four initial sites in Rusper that would be possible. More sites can be added once the scheme is up and running.

The volunteers would be given both online and roadside training.

The devices can be borrowed for a certain amount of time or can be bought for just under £500.

Statistics show that there is an 8% reduction in speed for communities who regularly use this scheme.

Once an offence has been logged and is valid, the following actions take place:

- For first and second offences, the driver is sent a letter from Sussex Police

- If a driver is caught speeding a third time, an Officer will visit the driver.
- After a fourth offence another letter is normally sent.
- The fifth offence can trigger different actions depending on what is seen by Sussex Police to be necessary. If the driver is caught at the same location and time each day, an Officer may attend to try and catch them in the act.

Once details of the cars have been uploaded to the website, all number plates get sent to the DVLA to be checked for tax and MOT, and details are also sent to Operation Crackdown.

Soon volunteers will be required to count numbers of vehicles passing to get an idea of what percentage of vehicles are exceeding the speed limit.

The safety of volunteers is taken seriously. Sites are assessed for this reason, and both personal and public liability insurance is provided. Volunteers are trained in what to do if a potentially abusive situation arises.

PCSO Baxter and three members of the public left the meeting

6 Planning

DC/19/1189 Land South of The Mount Farm

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council would object to this application if there were substantial earthworks required.'

DC/19/1368 Outreach 3 Way, Ifield Hall

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council is in support of this application.'

Applications received since publication of the Agenda

DC/19/1431 The Barn, Capel Road

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council requires further information to be able to make a decision on this application. Please confirm:

- What material will be used for the cladding.
- Which plan is correct - there are two plans, one with windows and one without.
- That the building is for agricultural use only.'

DC/19/1488 Land North of Horsham

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council wants to ensure that access to the Bush Lane bridleway for both recreational users and private vehicular access is maintained.'

DC/19/1427 Holmwood House, Broadlands Business Campus

This decision was adjourned as the details were not available on the Planning Portal.

Letter from member of the public

Cllr. Sallows declared an interest in this matter as a friend of the landowner.

A member of the public wrote to the Council as she would like to build a house on Friday Street. This was asked to be considered as a site for the Neighbourhood Plan. Council decided that this site wasn't relevant for the Neighbourhood Plan as this was only suitable for sites of 5 units or more. Council didn't comment on the proposal but noted that historically Council

would not accept any development on a greenfield site and in a non-sustainable location. The Clerk will feed this back to the member of the public.

7 Planning updates

The following planning decisions have been made:

- DC/17/2835 Stud Farm – appeal dismissed
- DC/19/1045 Faygate Place – permitted

The planning application for 3 Chalice Walk has gone to appeal. Cllr. Sallows has drafted a response to this based on the original objection and proposed that this is sent to HDC to ask them to discuss with us. This was agreed.

The Clerk updated the meeting about the latest information on HDC's Local Plan Review as follows:

- Approximately 500 sites have been submitted ranging from a few homes to ten thousand.
- 970 homes per year is being used as the baseline figure. If the housing promised in the previous plan is not delivered, this will be uplifted by 20%.
- Sites with current planning permission but not built will carry forward. This is around 1,800 homes.
- HDC has a duty to co-operate with its neighbours, and some of these need to allocate more housing.
- The build out rate for the larger strategic sites would not give the amount of houses required per year.

HDC Cllr. Croker sent an email with details of a site that is being put forward by Homes England in Ifield. This proposes 10,000 homes.

8 Reports from other authorities

Nothing to report.

9 Location of dog bins

The Clerk met with HDC to discuss moving the dog bin by the car park across the road to the footpath. HDC confirmed that this would not be possible as the footpath is privately owned and they wouldn't collect from it.

10 S106/Community Infrastructure Levy expenditure

Rusper PC made the public aware that it had some money available to spend and asked what members of the public would want. The following were suggested:

- Kitchen facilities in the Village Hall
- Village skip
- Traffic calming measures
- Electric car charging point
- Toilet in church

Council also suggested putting the money towards land for recreation if the lease for the Sports Field does not get renewed. The Millennium Field was suggested for this. The Clerk will contact the owner of this to find out if they would be amenable.

11 Gatwick Airport Master Plan & Gatwick generally

Cllr. Fillmore attended a meeting at GATCOM and sent around a report following this. The proposal made by Gatwick Airport is to bring their emergency runway into use around 2023/24. They plan to expand to 70m passengers from 40m. Cllr. Fillmore noted that this would cause more traffic and infrastructure problems. Members were concerned that this would also cause issues with the rail service and pollution.

CAGNE offered to come and speak to RPC and members of the public in September. This was accepted.

Warnham PC has offered to share Rusper's seat at GATCOM. This will be considered.

12 Posts outside Church Cottages

Hope Keith Trust were asked if they would fund the replacement of the damaged posts. They confirmed that they would not.

It was RESOLVED that the Clerk will apply to the Land Registry to find out who is responsible for the posts. A maximum expenditure of £100 was agreed.

13 Bin sticker scheme

The Mayday Committee has some money available for a bin sticker scheme, but it doesn't have time to roll this out. They would like to find out if the Rusper PC would take this on. Members were interested in this, and the Clerk will find out some more details for the next meeting.

14 Crawley Local Plan Review

It was agreed that the Clerk will read this and report to Members at the next meeting.

15 Speed Indicator Device

The Clerk reported that a reduced quote has been received from Messagemaker of £2457, they will waive the fee for the additional battery. The Mayday Committee has confirmed they will cover the cost of this.

The following quotes have been received for the installation of ground sockets:

- Highways - £1300. Although this is the cheapest quote, it doesn't appear that they have quoted for the installation/labour costs.
- MSF - £4508 plus VAT
- Wilbar Associates - £3595 plus VAT

The Clerk will speak to WSCC to find out if their quote is correct.

16 Meeting re. Bohunt School

Cllrs. Sallows, Gatt and Saunders are meeting representatives from the planners and school to discuss their plans.

17 Incinerator

North Horsham Parish Council has decided not to go ahead with funding a barrister to oppose this appeal. They intend to speak at the appeal.

18 August meeting

It was agreed to meet in August.

19 Recreation ground

Rusper Parish Council closed the meeting to members of the public to discuss this item as it is sensitive and confidential

It was RESOLVED to instruct the solicitor.

20 Approval of the Rusper Parish Neighbourhood Plan

It was RESOLVED:

- To approve the Rusper Parish Pre-Submission Neighbourhood Plan.
- That Cllr. Sallows and the Clerk have delegated authority to make minor changes to the Plan (i.e. those which do not have an impact on the meaning of the policies) before Regulation 14 begins.
- That all Local Green Space allocations will remain in the Plan until the Regulation 14 consultation has ended to give all members of the public a chance to comment on these. Members were made aware that if many allocations are removed before submitting the Plan to HDC this could call into question the validity of the Plan.

- That Regulation 14 consultation will run from 12th August to 27th September.
- £700 can be spent on the Regulation 14 consultation, and the Clerk can be reimbursed for any expenditure up to this amount once agreed with Cllrs. Hussey and Saunders.

The Clerk advised Members that she has completed quite a few hours of overtime this month, but this is all within budget.

21 Report from Representatives

Cllr. Forrest advised Members that the Community Speedwatch scheme needs a co-ordinator. It was agreed that the Clerk will do this.

Cllr. Sallows reported that a new fitness group is using the Sports Field, and also a new football team.

Cllr. Allen reported that Vanessa Davies is heading up a fundraising team for the Village Hall roof repairs.

Cllr. Cooke attended the Thames Water presentation and asked them for funding. It was agreed to ask them for a Community Speedwatch gun.

The Lamb Inn has asked Cllr. Cooke if road closures can be put on their notice board. They are happy to put up any notices from the Parish Council.

22 Clerk's report

Highways still need to arrange the level surveys for the Wimland Road scope for works.

A scope for Operation Watershed works has been submitted for Wimland Road by Baldhorns. It was agreed to go ahead with this.

A resident has requested that the hedge is cut from Cooks Mead towards The Star. It is believed that The Star is responsible for this, so they will be asked to cut this back.

The Clerk and Cllr. Hussey are attending a meeting at Ifield Golf Club on Friday 2nd August.

The Clerk is on annual leave from 8-12 August and 19-23 August.

23 Parish News

It was agreed to include the following:

- Information on the Gatwick Master Plan
- That the dog bin location was refused
- Information on the Neighbourhood Plan consultation

24 Finances

Reconciled accounts & bank statements

It was RESOLVED to agree these and they were duly signed by Cllr. Sallows.

Quarter 1 budget comparison

This was submitted to Council.

Invoices to pay

It was RESOLVED to pay the following:

Salary for Clerk (July) – £572.48

Litter warden salary and expenses – £85.05 + £23.48 travel expenses = £108.53 total

PAYE - £21.20

Clerk's expenses - £84.71

O'Neill Homer, NP consultancy - £2520

Sussex Land Services, grass cutting fee (May) - £448.57

Maintenance for playground - £265.88
SSALC training - £84
Sussex Land Services (June) - £448.57
Surrey Hills Solicitors - £90

All of these payments will be sent via bank transfer.

£2040 was paid to J K Engineering for the fingerpost at Lambs Green as they requested payment early. This was agreed with Members via email.

25 Other business

None.

26 Date of Next Meeting

The next Council meeting will be held on 27th August 2019 at 7.30 pm. The next Neighbourhood Plan Committee meeting is adjourned until further notice.

The meeting closed at 10.45 pm

LEANNE BANNISTER
CLERK