

RUSPER PARISH COUNCIL

Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 30th January 2018 at 8.00pm

Present: Cllrs. G. Hill (Chairman), G. Sallows (Vice Chair), R. Allen, V. Bender and A. Sheridan
L. Bannister (Clerk)

WSCC & HDC Cllr. Kitchen

4 x members of the public

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Vance-Webb, Gatt, Hussey, Forrest and Saunders. These were accepted.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF PREVIOUS MEETING

These were agreed and duly signed by Cllr. Hill.

4 OPEN FORUM

The meeting was adjourned to allow members of the public to speak.

The applicant for planning application DC/17/2642 spoke about the application. Neighbours to this site spoke in objection to this.

The meeting was resumed.

5 PLANNING

DC/17/2839 Thatched Barn Cottage, Normans

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application, subject to the height of the building being reduced to a single storey.’

DC/17/2642 Land south of Mole Cottage, Faygate Lane

It was agreed to comment on this application as follows:-

‘Rusper Parish Council objects to this application on the basis of the objections raised by the neighbours.’

DC/17/2874 Land adjacent to Outaway, Bonnetts Lane

It was agreed to comment on this application as follows:-

‘Rusper Parish Council objects to this application as it is in contravention to the HDPF and NPPF in terms of sustainability and its location to any defined settlement.’

DC/17/2818 Ifield Court Hotel

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to the development of the hotel, but strongly objects to any additional car park spaces as the size of the hotel and the number of rooms does not warrant this.’

Cllr. Kitchen arrived

DC/17/2835 Sports Horses International Ltd, Stud Farm, Capel Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council strongly objects to this application for the following reasons:-

- It does not conform with HDPF Policy 1 as it is unsustainable, and is more than 2 miles away from the nearest bus stop and local services in the village.
- The site is on an unclassified road with no footpath.
- The site is more than 2 miles from the nearest key settlement in contravention to Policy 2 of the HDPF.
- This application also contravenes Policies 3 and 4 of the HDPF as it is outside of any existing settlement hierarchy.
- It is not safe for people to be living on a mixed residential/equestrian site.
- This would be over intensification of the site.
- This application also does not conform with the NPPF.’

Report on Rusper Road developments

Cllr. Bender updated on the Martin Grant development. The building is still underway and there are still issues with HGVs mounting the verges and cars parking on the road.

Regarding the Bovis Homes development, a light is being left on overnight, which the Clerk will request is turned off. Also, drainage is going into the stream and the Clerk will check if they have permission for this.

The roads have now been swept.

6 PLANNING UPDATES

Application DC/17/2501 for Highams, Capel Road is going to committee on 6th February.

7 REPORTS FROM OTHER AUTHORITIES

Cllr. Kitchen reported as follows:

The bin collections will be changing to fortnightly soon. Lots more people than anticipated have asked for larger sized bins.

Cllr. Lawton asked if food waste recycling has been discussed. Cllr. Kitchen doesn’t think this is being considered in West Sussex.

8 NEIGHBOURHOOD WATCH / FARM WATCH

The Neighbourhood Watch Coordinator for Rusper will be invited to the APM.

Regarding Farm Watch, it is now possible to get updates on agricultural crime by signing up to Neighbourhood Alert.

9 POSTS/CHAINS ON HIGH STREET

A resident has asked that the posts and chains outside Wayside are repaired as lots of them have fallen over and they are causing a trip hazard. Cllr. Kitchen advised that these were originally put up by Wayside.

A quote has been received to repair these of just over £1800. The Clerk will get another two quotes.

It was agreed that the posts need to be repaired, and Cllr. Sallows will pick up the fallen posts. The Clerk will ask the Mayday Committee if they would pay for this.

10 DAMAGE TO FINGER POST – INSURANCE CLAIM

A finger post at the junction of Friday Street and Green Lane has been damaged by a car. The insurance company has agreed to cover the cost of this, less VAT and an excess of £125, which they will try and claim from the driver's insurance.

11 CONSULTATION ON DRAFT PUBLIC RIGHTS OF WAY MANAGEMENT PLAN

It was agreed not to comment on this.

12 GENERAL DATA PROTECTION REGULATIONS

The Clerk attended a training course about the new regulations which will come into effect in May. This will have a big impact on the council, and some new procedures will need to be put in place. The Clerk has some information to send around, and it was agreed that the next meeting will start at 7pm so that an action plan can be put in place. It will be imperative for all members to attend this.

13 LOCATIONS FOR VEHICLE ACTIVATED SIGNS

The following locations were suggested:-

Newdigate Road around Ghyll Manor
Faygate Lane/East Street where they meet
Horsham Road outside Gardeners Green
Rusper Road by Ifield
Faygate Lane by the junction of Lambs Green
Lambs Green, by the pub

These will be voted on at the next meeting.

14 OPERATION WATERSHED

After a disagreement about who should be responsible for traffic management, the contractor has pulled out. WSCC are looking into whether or not their contractor could do the work for the same amount. If this is not possible, the contracts will need to be put out to tender again and more funding applied for.

15 PARTNERSHIP AGREEMENT FOR WSCC'S PURPLE BUS

WSCC are bringing a bus to Rusper on Thursday evenings and they will park in The Star. This is a youth club. WSCC has asked that Rusper PC sign a partnership agreement for this. It was agreed to sign this.

16 PHONE BOXES

Cllr. Sheridan will put the shelves in soon.

A resident has offered to put together a group of volunteers to clean the phone boxes up.

17 PURCHASE OF LAND AT GARDENERS GREEN

Saxon Weald has said that if this goes ahead they would want the council to pay for surveyor fees costing around £500.

It was agreed to offer to Saxon Weald to pay £1 for the land and to pay for their legal fees, but nothing else.

18 USE OF OAK FROM FALLEN TREE IN MILLENNIUM FIELD

The oak tree behind the playground has come down. Ghyll Manor is happy for the council to use this for community purposes.

This will be publicised in the parish magazine for the community to come up with ideas on how

to use it.

19 PURCHASE OF LAPTOP AND MS OFFICE FOR CLERK

It was agreed to buy a new laptop and software for the Clerk. A budget of £500 was agreed, and Cllr. Allen will help choose a device which the Clerk will buy ahead of the next meeting.

20 NEIGHBOURHOOD PLAN

Two quotes have been received for between £15,000 and £20,000, and a meeting has been set up with a third company. It is likely that the majority of this can be claimed from grant funding, but council may need to pay £3000 towards costs (which will likely come from the 2019-20 budget). The decision on who to use will be made by council at the February meeting.

The Neighbourhood Plan Committee meeting in February has been cancelled.

21 REPORT FROM REPRESENTATIVES

Cllr. Allen has sourced some information about accounts packages and passed these to the Clerk.

Cllr. Sallows reported that the tennis court at the sports club has been treated.

Cllr. Lawton attended GATCOM. The Noise Action Plan was discussed and local community groups have agreed a letter to encourage the airport to make more commitment to reduce noise and become more accountable.

Cllr. Sallows attended HDC's committee meeting to speak in objection against the planning application for Curtis Farm. The District Councillor voted in favour of the application. It was allowed.

Cllr. Lawton left the meeting

22 CLERK'S REPORT

Regarding the footpath from the Royal Oak to the Sports Club, WSCC are bidding for funding to repair the bridge, and are hopeful that this will be done in summer.

The Clerk will be on annual leave on 14/15/16 February and 28/29 March and Tuesday 3rd April.

23 ANNUAL PARISH MEETING

The following will be included at the meeting:

- A representative from Neighbourhood Watch will be invited to attend
- The sites put forward under the call for sites notice will be presented

24 PARISH MAGAZINE

The following items will be included:

- A request for ideas for the fallen oak tree
- Information about WSCC's Purple Bus
- An update on the telephone boxes
- How to report pot holes

25 APPROVAL OF CLERK'S TIMESHEET FOR 2017

This was approved.

26 FINANCES

Reconciled accounts & bank statements

These were agreed and duly signed by Cllr. Sheridan.

YTD budget comparison & finalising Precept

A precept of £28,309 was agreed. This is an increase of £3209 which is 12.78%. This equates to an annual council tax payment for a Band D property of £34.79.

Invoices to pay

It was agreed to pay the following:

Salary for Clerk (January) – £494.43

Expenses for Clerk - £18.65

Litter Warden salary & expenses – £88.40 & £23.48 (£111.88)

PAYE – £7.60

Finger post renovation - £1680

Wreath for Remembrance Day - £50

ID cards (to be paid to Clerk) - £38.40

Local Councils Update subscription - £75

Legal advice on recreation ground - £110.40

All of these payments will be sent via bank transfer.

Cllr. Sheridan is now registered with Lloyds, so will start authorising the payments.

27 OTHER BUSINESS

None.

28 DATE OF NEXT MEETING:

The next Council meeting will be held on 27th February 2018.

The meeting closed at 10.45 pm

LEANNE BANNISTER
CLERK