

RUSPER PARISH COUNCIL

Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 27th February 2018 at 7.00pm

Present: Cllrs. G. Hill (Chairman), R. Allen, V. Bender, A. Sheridan, G. Hussey, V. Saunders, C. Forrest and D. Lawton

L. Bannister (Clerk)

WSCC & HDC Cllr. Kitchen

1 GENERAL DATA PROTECTION REGULATIONS UPDATE & PLAN

The Clerk updated the meeting about the new regulations and how this will affect the council.

The council needs to appoint a Data Protection Officer, and the clerk has quotes from two firms as follows:-

- GDPR-info – they have quoted £500 per annum to act as Data Protection Officer and undertake an audit for the council and produce required templates.
- Satswana – they have quoted £150 per annum to act as Data Protection Officer.

A decision about which firm to use will be made at the next meeting, after the Clerk has looked into whether or not it's possible to do some of the work 'in-house'.

The following was agreed:-

- The Clerk may work some overtime preparing the council for GDPR.
- The Clerk will work with Cllr. Allen to ensure the website is compliant.
- The Clerk will work with Cllr. Sallows to ensure the Neighbourhood Plan process is compliant.
- The Clerk will work with Cllr. Hill to sort through the paperwork that is held.
- A new phone will be bought for the Clerk. Cllr. Allen will research the options and bring these to the next meeting.

Cllr. Kitchen arrived

2 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Gatt and Vance-Webb.

3 DECLARATIONS OF INTEREST

None.

4 MINUTES OF PREVIOUS MEETING

These were agreed and duly signed by Cllr. Hill.

5 OPEN FORUM

The meeting was adjourned to allow members of the public to speak.

Prior to the meeting the applicants for planning application DC/18/0175 said that they are having the tree surgery under advice from a tree surgeon, and would answer any questions necessary.

The meeting was resumed.

6 PLANNING

DC/18/0175 2 Chalice Walk, High Street

It was agreed to comment on this application as follows:-

‘Rusper Parish Council defers to the arboriculturalist on this application.’

WSSC/006/18/NH Former Wealden Brickworks

It was agreed that Rusper Parish Council objects to this application. Details of the comment will be agreed with Cllr. Saunders.

Cllr. Lawton arrived

DC/18/0239 Old Park, Horsham Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

DC/18/0158 Garages and land adjacent to Sandalwood, Rusper Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council strongly objects to this application due to the style, size and height of the building being out of keeping with the area, and the affect it would have on neighbouring properties.’

DISC/18/0051 The Mount

It was agreed to comment on this application as follows:-

‘Rusper Parish Council objects to the number of lights proposed as this would cause excessive light pollution. To take into account the concerns of the residents, Rusper Parish Council requests that the lights are restricted to certain times of the day, and are only facing the kennels and not the surrounding residences.’

DC/18/0416 Curtis Farm

It was agreed to comment on this application as follows:-

‘Rusper Parish Council requests that the original condition is upheld.’

Report on Rusper Road developments

Cllr. Bender updated that there are no changes with the lights. Bovis Homes still have their lights on. The Clerk will report this to them again.

Martin Grant has put lots of street lights up. The Clerk will ask that these are turned off at midnight.

7 PLANNING UPDATES

DC/17/1579 Royal Oak is going to committee on Tuesday 6th March. No members offered to speak at this meeting.

North Horsham PC have a meeting on weds 28th with Liberty. Cllr. Saunders will attend this.

8 REPORTS FROM OTHER AUTHORITIES

Cllr. Kitchen reported as follows:

HDC and WSSC have agreed to the S106 agreement. Before work starts traffic measures have to be agreed with Rusper PC. A traffic impact survey will be done around the High Street only. Cllr. Hill suggested that Rusper PC could do their own survey around Friday Street as this would also surely be impacted by the development. Once the agreement has been signed, Cllr. Kitchen will keep Rusper PC updated, however this needs to be signed by all of the landowners so it may not be ready soon.

The incinerator application is due to be decided by WSSC in March or April. Cllr. Kitchen noted that she is not necessarily opposed to incineration, but will look at details of the

application before making a decision.

Cllr. Saunders arrived

Rusper PC's objections to the incinerator were raised so Cllr. Kitchen is aware of them.

Cllr. Kitchen won't be at the planning committee meeting next week, but Cllr. Kitchen has already let her colleagues know her objections to the planning application for Royal Oak.

9 STREET LIGHTS MAINTENANCE CONTRACT & CONVERSION TO LED

The maintenance contract is due to end on 31st March, and a new contract will start with SSE.

A street light was knocked down on Arthur Road by HDC. This is not on Rusper PC's inventory, but Cllr. Hill will look into this.

10 PURCHASE OF LAND AT GARDENERS GREEN

Rusper Parish Council continues to negotiate with Saxon Weald Homes Ltd with a view to purchasing this land for the nominal value of £1 plus the cost for the surveyor's valuation and Saxon Weald's legal costs in addition to Rusper PC's own legal costs.

11 REPRESENTATIVE FOR VILLAGE HALL COMMITTEE

It was agreed for Cllr. Allen to be appointed to this role.

12 LOCATIONS FOR VEHICLE ACTIVATED SIGNS

The following suggestions were made for locations:-

Newdigate Road around Ghyll Manor
Faygate Lane/East Street where they meet
Horsham Road outside Gardeners Green
Rusper Road by Ifield
Faygate Lane by the junction of Lambs Green
Lambs Green, by the pub
Hurst Hill, at the peak of the hill

The Clerk will look into whether or not these are possible, The Clerk will ask the Mayday committee if they would be prepared to fund this.

13 OPERATION WATERSHED UPDATE

WSCC's contractor is going to complete the work. If the costs are above what was applied for, they will make an application directly to Operation Watershed for this. The contractor has already been out to assess the sites, and will start work when they can schedule it in.

There has been lots of discussion about the drainage plans on the Rusper Village Facebook page. The Clerk continues to chase WSCC to do the work as soon as possible, and has requested that they put some safety measures on Rusper Road as the road is very dangerous there in heavy rain and ice.

There is a flooded section at the bottom of Hillybarn, where it is understood Operation Watershed works took place in 2015.

14 MEETING WITH REPRESENTATIVE FROM DIOCESE

The Diocese have put forward some land for development for the Neighbourhood Plan. This will include the strip of land that is leased for the car park of the recreation ground. The Diocese would like to meet some representatives of the Parish Council to discuss this. It was agreed that Cllrs. Hill, Saunders and Sallows will attend the meeting. If Cllr. Hill cannot attend, Cllr. Forrest will.

15 NEIGHBOURHOOD PLAN

Submitted sites

Seven sites have been submitted so far. These will be presented at the Annual Parish Meeting.

Consultants

Three consultants have provided quotes. Their fees all range from £15,000-£20,000. It was agreed to leave this decision until Cllr. Sallows has returned from holiday.

Overtime for Clerk

There isn't any to claim yet.

16 REPORT FROM REPRESENTATIVES

Cllr. Lawton has responded to a survey from GATCOM on behalf of the council.

Cllr. Sheridan is now registered for online banking, but is still trying to establish what status he has.

Cllr. Saunders will attend the North Horsham Parish Council meeting with Liberty.

Cllr. Bender reported that the lock on the notice board on Rusper Road is broken. A new lock will be fitted.

Cllr. Hussey reported that there is one more finger post to do at Friday Street.

Cllr. Allen is still working on superfast broadband for Friday Street and Green Lane.

17 CLERK'S REPORT

Three quotes have been received for the posts on the High Street. These range from £700 to £1900, and the Mayday committee is considering whether or not they will fund this. Cllr. Hill will collect posts that have fallen.

The bollards on East Street should be installed at the start of March.

18 PARISH MAGAZINE

The following items will be included:

- Operation Watershed
- Incinerator proposal
- Invitation to the Annual Parish Meeting to view the sites that have been put forward for the Neighbourhood Plan

19 FINANCES

Reconciled accounts & bank statements

These were agreed and duly signed by Cllr. Sheridan.

Invoices to pay

It was agreed to pay the following:

Salary for Clerk (February) – £494.43

Litter Warden salary & expenses – £72.40 & £23.48 (£95.88)

PAYE – £3.60

Laptop for Clerk - £601.74

Training for Clerk (50%) - £28.80

All of these payments will be sent via bank transfer.

20 OTHER BUSINESS

It was proposed that council meetings are held at 7.30 instead of 8. This will be trialled.

21 DATE OF NEXT MEETING:

The next Council meeting will be held on 27th March 2018.

The meeting closed at 9.30 pm

LEANNE BANNISTER
CLERK