

MEMBERS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE **COMBINED PLANNING COMMITTEE AND PARISH COUNCIL MEETING** OF RUSPER PARISH COUNCIL, WHICH WILL TAKE PLACE ON 16<sup>th</sup> DECEMBER 2025 AT 7:00 PM IN RUSPER VILLAGE HALL. *L Wilcock, Clerk to the Council, 10<sup>th</sup> December 2025.*

## AGENDA

### 1. Apologies

To receive apologies from absent Councillors.

### 2. Declaration of Interests

To receive declarations of interest in respect of items on the agenda.

### 3. Climate Crisis

To acknowledge that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

### 4. Minutes of Previous Meeting

To approve the minutes of the Council meeting held on 25<sup>th</sup> November 2025. ([Document 1](#))

### 5. Co-option of New Parish Councillor

To consider applications and approve the co-option of a new Parish Councillor. (attached to email)

### 6. Open Forum

At the Chairman's discretion, members of the public may ask questions or make statements for up to 15 minutes. Individual contributions should be limited to three minutes. Questions not answered during the meeting will be addressed in writing or added to the agenda of a future meeting.

### 7. Reports from Other Authorities

To receive verbal reports from District and County Councillors

### 8. Financial Reports

- a) To **approve** the Reconciliation, Budget Report, bank statements for Unity Trust. ([Document 2](#)), ([Document 3](#)), ([Document 4](#)).
- b) To **approve** the schedule of payments. (to follow)
- c) To **approve** the updated Ear Marked Reserves (EMR) report. ([Document 5](#))
- d) To **consider** the Budget FY26/27 and **approve** the Precept FY26/27 of £70920 ([Document 6](#))
- e) **Defibrillator** – To consider the purchase and replacement of the Defibrillator and cabinet outside Rusper Stores with an agreed allocation for installation by an electrician. ([Document 7](#))
- f) Grants – to consider a Grant application from GACC. (attached to email)
- g) To **adopt** the Policy on Evaluating Legal Challenge to Planning Decisions Policy ([Document 8](#))

### 9. Planning Matters

- a) To **consider** any planning matters.

- i. **DC/25/0523 Land North of East Street Rusper West Sussex**

Erection of 18no. 2, 3 and 4 bedroom dwellings, (including 6no. affordable housing units), together with access from East Street, vehicle and cycle parking, landscaping and open space, and sustainable drainage.

- ii. **DC/25/1913 Parkholme Rusper Road Ifield West Sussex RH11**

Fell 1 x Oak

- iii. **DC/25/1901 Hillybarn Farmhouse The Mount Ifield RH11 0LF**

Creation of a two pitch settled gypsy accommodation site.

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iv. **DC/25/1846 19 Gardeners Green Rusper West Sussex RH12 4QY**  
Erection of a front porch, two storey side and single storey rear extension.

#### **10. To note any Planning Appeals**

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 Planning Inspectorate Reference: APP/Z3825/W/25/3375662 Horsham District Council Reference: DC/25/1256 Erection of a single storey rear extension and alterations to existing garage/outbuilding to convert to a single dwellinghouse.  
Ashfolds Horsham Road Rusper West Sussex RH12 4QX

#### **11. To consider any planning matters since publication of the agenda.**

#### **12. To note the Enforcement report (to follow)**

#### **13. To note planning decisions:**

a) **DC/25/1442 – The Cabin, The Vineries Nurseries, Lambs Green, Rusper RH12 4RG**

Erection of a replacement workshop outbuilding. Permitted.

b) **DC/25/0455 – Horse Ghylls Wood Farm, Capel Road, Rusper RH12 4PZ**

Regularisation of uses: office building, barn for dog uses, storage of containers, buses, and caravans/trailers, plus external alterations. Permitted.

c) **DC/25/1514 – 7 Cooks Mead, Rusper RH12 4PU**

Demolition of rear conservatory/extension and erection of a single-storey rear extension. Permitted.

#### **9. New .gov.uk Website and Email Transition**

To **note** the IONOS account has now been terminated. To **note** that the website is still owned by the Parish Council until its expiry April 2026.

#### **10. Rusper Sports Club**

- a) To **receive** a verbal update on the Sports Club underlease from the Clerk.
- b) To **discuss** that the Sports Club committee in accordance with the council's duty to ensure transparency, to **consider** next steps in relation to monitoring compliance with the lease terms and financial reporting obligations.
- c) To **receive an update** Sports Club security following cars accessing the pitch at night on 2 occasions.

#### **11. Gatwick**

To note the Gatwick report (published on the Parish Council website).

#### **12. Roads, Footpaths and Open Spaces Committee – Update on previous recommendations.**

- a) **Liz Kitchen Memorial Bench** – To carry item until the playground new equipment installation has completed.

#### **13. Rusper Parish Council – SID Licence Horsham Road**

- a) To **note** instructions to Kenward has been issued to install a SID socket along Horsham Road and to move the Gardeners Green SID to the location.

#### **14. Reports from Representatives**

Councillors to provide updates on any representation or working party activity since the last meeting.

#### **15. Matters Arising**

To note any items for inclusion on the agenda of the next meeting.

#### **Next Meetings:**

Planning Committee Meeting 20<sup>th</sup> January 2026. Roads, Footpaths and Open Spaces Committee Meeting (after Planning Committee) 20<sup>th</sup> January 2026. Next Council meeting 27<sup>th</sup> January 2026.

To **note** meeting dates to May 2027. ([Document 9](#))

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