

Rusper Parish Council



Clerk to Council: Mrs Lisa Wilcock
c/o Rusper Village Stores
East street
Rusper
RH12 4PX

07904 371520
clerk@rusper-pc.org.uk
www.rusper-pc.org.uk

MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON TUESDAY 28th November 2023 AT **6.30 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 31st October 2023.

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

6.1 To **receive** verbal reports from District and County Councillors.

7. Planning

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications. The Council to note the up-to-date planning log attached.

DC/23/2047 Midwinter Farm Orltons Lane Rusper West Sussex

Application to confirm the building works for the erection of a detached building were substantially completed more than four years before the date of this application (Lawful Development Certificate - Existing)

DC/23/2001 Woodgate Cottages Ifield Wood Ifield West Sussex RH11 0LE

Demolition of existing outrigger. Erection of single storey side and rear extensions (Lawful Development Certificate - Proposed).

DISC/23/0248 Chowles Barn East Street Rusper West Sussex RH12 4RH

Approval of details reserved by condition 3 - DC/22/0548

8. Agree responses to planning applications received since publication of the Agenda.

9. Enforcements

9.1 Update on the Enforcement report – Cllr M Fillmore.

Close the Planning Section of the meeting.

10. Reports from representatives

11. Standards/Code of Conduct Training

11.1 To **note** the remote training set for 30th November at 5.30pm.

12. Local Plan Response (document to follow)

12.1 To **agree** a draft response to the anticipated Local Plan. This letter is to be sent to HDC by 9th December 2023 before the Local Plan goes to a Cabinet and full Council vote. (to follow)

12.2 To **authorise** Cllrs Cooke, Sallows, Maitland-Smith, Gatt to edit the document on behalf of the Council once the Local plan has been released on 1st December 2023 with any necessary adjustments.

13. Rusper Sports Club Management

13.1 To **consider** a proposal for the Council to **agree** confirmation of tenure for the current Sports Club.

- To fully **understand** the financial implications to the Council.
- To **consider** a cross charge for the increase in land rent.
- To **discuss** an option of a sub lease.

13.2 To **consider** a proposal for the Council to apply for CIL monies on behalf of Sports Club for the Tennis Court resurfacing works.

13. CAGNE/GATWICK

13.2 To note the Gatwick report – Cllr Malcolm Fillmore.

14. NPSG

14.1 To **receive** feedback from the last meeting – Cllr Fenella Maitland-Smith

14.2 The Locality grant – the Clerk has expressed an interest for further funding but has not heard back to date.

14.3 To **receive** an update from Landscape Consultant.

15. WSCC Highways

To receive a report from the meeting on 9th October 2023 and agree on any actions taken. Cllr Simon White.

16. White H Line application – adjacent to Rusper Stores

To **receive** an update on the H Line outside Rusper Stores. Clerk to report.

17. Emergency Planning

Update from Cllr Geoff Hussey.

18. Financial

18.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of October.

18.2 To **consider** grant for Chronical. (to follow)

18.3 To **note** the draft Budget for FY24/25 this needs to be approved at the December meeting.

20. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

21. Meeting Dates 2024

To agree the proposed meeting dates for 2024.

Next meeting is 19th December 2023.

Part II Confidential

EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

23. Staffing Matters

23.1 To **agree** the Clerk's hourly rate increase in line with the Local Government Services Pay Agreement.

23.2 To **agree** the Clerk's enrolment into the CiLCA Certification Course.

L Wilcock
Clerk to Council
24th November 2023