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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 31<sup>st</sup> July 2018 at 7.30 pm

**Present:** Cllrs. G. Hill (Chairman) G. Sallows (Vice Chairman), C. Forrest, V. Bender, R. Allen, G. Hussey, V. Saunders, R. Gatt and D. Lawton  
L. Bannister (Clerk)

**1 Apologies for Absence**

Apologies were received from Cllrs. Vance-Webb and Sheridan.

**2 Declarations of Interest**

Cllr. Gatt declared an interest in the layby on Wimland Road as he has a business interest in this.

**3 Minutes of previous Meeting**

These were agreed and duly signed by Cllr. Hill.

**4 Open Forum**

*The meeting was adjourned to allow members of the public to speak.*

No members of the public were present.

*The meeting was resumed.*

**5 Planning**

DC/18/1455 Land at Red Gables, Charlwood Road

**It was RESOLVED** to comment on this application as follows:-

'Rusper Parish Council strongly objects to this application for the following reasons:-

- The traffic generated by the development is not acceptable on this rural road.
- This development would increase the risk of flooding for neighbouring properties. Operation Watershed has already spent funds on improving the drainage in this area, and this development would only exacerbate the issues.
- This development would disturb the watercourse.

Rusper Parish Council requests confirmation of what material will be put on the site, and would also ask for the Environment Agency to review the whole area for the flooding and ecological impact of this development.'

DC/18/1145 Ifield Court Hotel, Charlwood Road

**It was RESOLVED** to comment on this application as follows:-

'Rusper Parish Council objects to this application and contests that this site has been in constant use for the previous 10 years with this amount of vehicles. The picture used in the application doesn't represent what is currently there. Rusper Parish Council requests that HDC looks at the Google Earth images over the past 10 years to see what was actually on site. In addition to this, the lighting scheme is intrusive to neighbours. The application fails to state

how many vehicles are planned to be parked on the site and Rusper Parish Council would like confirmation of this.'

DC/18/1197 Old Park, Horsham Road

**It was RESOLVED** to comment on this application as follows:-

'Rusper Parish Council is in support of this application.'

DC/17/1852 Bonwycks Lodge Farm, Ifield Wood

**It was RESOLVED** to comment on this application as follows:-

'Rusper Parish Council stands by its previous comment, and adds that it strongly objects to the B8 use as this is unsuitable for this location.'

Report on Rusper Road developments

Cllr. Bender has spoken to the site manager at Bovis Homes who has confirmed that there will be street lights on the adopted roads within the site and these will be the responsibility of the council. The Clerk will contact WSCC to let them know that they will not accept this and will not pay for the maintenance of the lights.

## **6 Planning updates**

The Clerk has been approached by a planner who wants to put forward a proposal for comments before planning application is submitted. They want to come along to the August meeting (which will most likely be cancelled), and present something. If this is not possible they have asked to meet outside of a meeting. It was agreed that councillors will meet the planner.

Liberty will no longer meet with Rusper Parish Council, instead they will be available at North Horsham Parish Council's meetings.

Resident Mr Bob Ethrington is trying to meet someone from HDC to get clarification of what will be included in S106 as traffic mitigation for Rusper.

## **7 Reports from other authorities**

Nothing to report.

## **8 Strategic Transport Investment Program – plan for Rusper High Street**

Cllr. Sallows put forward a proposal for the High Street to mitigate against traffic in the village. A broad outline of this will be put forward to WSCC, and if this is acceptable more work will be done to put together a plan. The idea is that this would model Warnham and Broadbridge Heath.

## **9 Neighbourhood Watch signs**

Openreach and UKPN have approved the use of their poles for the signs in the village. Approval needs to come from Highways still. Locations for Ifield and Lambs Green need to be decided on.

## **10 GDPR**

**It was RESOLVED** to approve the Document Retention Policy and Publication Scheme.

## **11 Remembrance event**

Cllr. Forrest updated on the plans of the Working Group. Sponsors will be sought to cover the costs. **It was RESOLVED** that council will fund up to £600, pay all bills initially and accept repayment from sponsors.

## **12 Complaint to WSCC**

**It was RESOLVED** to send a complaint to WSCC about parish councils not having dedicated speaking slots for planning applications.

**13 Proposed layby on Wimland Road**

**It was RESOLVED** to support this application, but to request restricted parking hours of 20 hours in any one day.

**14 Review of Winter Management Plan**

It was agreed that no amendments need to be made. Cllr. Hill will check whether or not Bell & Sons are still happy to store salt.

**15 Fly tipping**

Posters discouraging this will be put up throughout Rusper.

Cllr. Lawton encouraged members to use Love West Sussex to report any issues with roads.

There was a lot of help for the litter collection day, despite the wet weather.

**16 Sports field – Asset of Community Value application**

**It was RESOLVED** to make an Asset of Community Value application for the recreation ground.

The Clerk will try to find out who has Power of Attorney for the landowner to try and progress the lease.

**17 Approval of Dark Skies Policy**

**It was RESOLVED** to approve this.

**18 Operation Watershed update**

Work has already taken place on Rusper Road, and is booked in on Lambs Green.

Scopes for work have been received for Hillybarn and Wimland Road. The Clerk will get quotes for these in September.

**19 Neighbourhood Plan update**

Cllr. Sallows updated that the NP Committee has agreed to do the site assessments themselves. An additional meeting will be arranged for a small group to work through the tasks and changes to the Vision Statement.

**20 Report From Representatives**

Cllr. Lawton reported that there was a GATCOM meeting last week. Noise contours were published and this will be added to the council website. Gatwick may make a plan to use their emergency runway in peak periods. The Noise Management Board wrote to Stuart Wingate to say they have no confidence in the chairman. Cllr. Sallows asked for confirmation of why the noise contours don't take into account the aircraft that don't follow the standard route. Cllr. Lawton has asked GATCOM for high resolution images of maps.

Cllr. Hussey went on a playground inspection course. He needs to have some written records of inspections so will start to do that. He would like to order three new picnic benches at a cost of £450. This was approved.

Cllr. Allen has been working with a resident to get high speed broadband installed in Green Lane/Friday Street. The resident has asked if the council will take this over, but Cllr. Allen thinks there may be a liability issue and doesn't see how the council would have the time for this.

**21 Clerk's Report**

The glass on the notice board has been repaired. The entire frame needs work, and the quote to repair this is £350. The Clerk will look into getting some quotes for a new notice board.

The Clerk will be on annual leave from 6-10 August.

## **22 Parish Magazine**

The following items will be included:

- First World War remembrance event
- Fly tipping poster information, and publicise Love West Sussex
- Litter pick information

## **23 Finances**

Reconciled accounts & bank statements

**It was RESOLVED** to agree these and they were duly signed by Cllr. Hussey.

Payments for August

As the meeting in August will not go ahead, **it was RESOLVED** that the following payments can be approved by email:

Salary for Clerk (August) - £494.43

Salary/expenses for litter warden – up to £130

Invoices to pay

**It was RESOLVED** to pay the following:

Salary for Clerk (July) – £494.43

Overtime for Clerk for NP admin/GDPR (June) – £91.28

Play Inspection Training - £60

Mileage for Cllr. Hussey @ 45p per mile - £ 30.60

Sherlock & Neal for notice board repairs - £114.36

Log-tech for repairs to car park - £330

HDC invoice for Mayday road closure - £100

The Royal British Legion for event poppies - £90

All of these payments will be sent via bank transfer.

## **23 Date of Next Meeting**

The next Council meeting will be held on 25<sup>th</sup> September 2018 at 7.30 pm. The next Neighbourhood Plan Committee meeting will be held on 21<sup>st</sup> August 2018.

The meeting closed at 9.40 pm

LEANNE BANNISTER  
CLERK