



MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE
ORDINARY MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON
TUESDAY 27th JUNE 2023 AT 7.30 pm IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Co-option of Councillor

To co-opt new Councillor following application received by Clerk.

3. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

4. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

5. Minutes of previous meetings

To **approve** the Minutes of the previous Council meeting 16th May 2023.

To **approve** the Minutes of the previous Planning Committee meeting 23rd May 2023.

6. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

7. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

8. Active Planning Applications

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications.

DC/23/1149 Emily Cottage, 7 Steeres Hill, Rusper, West Sussex RH12 4PT

Extension of existing first floor front dormer.

DC/23/1050 3 Chalice Walk, High Street, Rusper, West Sussex RH12 4FA

Erection of a single-storey outbuilding within rear garden.

DC/22/1358 Rose Cottage Charlwood Road Ifield Crawley West Sussex RH11 0JZ

Application to confirm the continuous use of Rose Cottage for House of Multiple Occupancy purposes for a period in excess of ten years (Lawful Development Certificate - Existing).

DC/23/1031 Severn Cottage Charlwood Road Ifield West Sussex RH11 0JZ

Demolition of existing porch and single storey side conservatory. Erection of a part two storey and part single storey side extension.

DC/21/2172 Land South of East Street Rusper West Sussex. Erection of 6 No. 3-bed dwellings (including 1 No. retirement property), with associated garages, creation of an access drive and landscaping works (Resubmission of DC/20/2454). To **note** extra reports added to the application.

9. Reports from representatives

Cllr M Filmore – to note the attached Gatwick Movements report

Cllr M Cooke – to note the attached report

Cllr V Hanstad-Pilcher – to receive verbal update on recent meetings.

10. Public notice - licensing application - Licensing Act 2003 To note an update on the application received from Harry William Albert Slade for a new Premises Licence for Ashfolds, Horsham Road, Rusper, HORSHAM, RH12 4QX. The application proposes to apply for the following licensable activities, on Friday 1st, Saturday 2nd and Sunday 3rd September 2023.

11. Footpath No 1549_2 – Temporary Closure Notice (Issue 34920) The Council to review the information provided and **agree** a response and further action plan.

12. Rusper Conservation Area Update following Consultation process

To **note** the information provided which includes archives from September 2022 and to discuss any further actions in particular the inclusion of the Recreational Ground to the Conservation Area.

13. Rusper Stores Recycling Bin

To **discuss** installation of a combined waste and recycling bin outside Rusper Stores.

14. Recreation Ground

To **agree** contractor to start works on the Pavilion. (Hand out during meeting)

To **receive** an update on Lease Payment.

15. Neighbourhood Plan Steering Group Committee

To **receive** an update on the last meeting.

To **agree** to a letter to be sent to the Leader of the Horsham District Council, Cabinet Members and Barbara Childs Director of Place. This letter is advised to this Council by the Steering Group in connection with the revised Local Plan.

Letter to be distributed at the meeting.

16. Transport Survey

To **note** the first draft of the Transport Survey from Alan Bailes Consultancy.

Councillors to message Clerk with further information to help finalise the document. Clerk to **sign** Procurement form.

17. Gatwick – meeting with Jeremy Quin MP

To **receive** an update from Cllr Filmore and to agree on a **written** response.

18. Financial

To **approve** the reports as attached. Reconciliation, Budget, Cost Centre and Unity Bank transactions for the month of May.

To **minute** the VAT refund.

19. Schedule of payments

To **approve** the payments as shown on the schedule.

20. Future Council and Planning meetings

To **agree** future combined Council and Planning meetings going forward.

Next meeting is 25th July 2023 depending on *Agenda item 21*.

*L Wilcock
Clerk to Council
23rd June 2023*