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## MINUTES

Minutes of the Ordinary Meeting on Tuesday 31<sup>st</sup> August 2021 at 7.30 pm. This meeting was held at Rusper Village Hall.

**Present:** Cllrs G. Hussey (Chairman), G. Sallows, M. Fillmore, V. Hanstad-Pilcher, G. Fleming, C. Hill, G. Adams, and V. Saunders  
L. Bannister (Clerk)  
Cllr Kitchen – Horsham District Council

### 1. Apologies

Apologies were received from Cllrs Bender, Cooke and Gatt. Apologies were also received from WSCC Cllr Nagel.

### 2. Declaration of interests

None.

### 3. Minutes of previous meeting

**It was RESOLVED** to approve the Minutes of the previous meeting and these were duly signed by the Chairman. The Chairman reminded the meeting of the rules of debate as set out in the Standing Orders.

### 4. Open Forum

No members of the public attended the meeting.

### 5. Reports from other Authorities

This item was adjourned.

### 6. Climate Emergency

It was acknowledged that there is currently a climate emergency, and all decisions made within the meeting will have consideration to this

### 7. Roles/Responsibilities of Councillors

**It was RESOLVED** to appoint Cllr Hanstad-Pilcher as Police liaison.

### 8. Ifield Golf Club

**It was RESOLVED** to make another Asset of Community Value for this community facility.

*Cllr Kitchen arrived*

### 9. Reports from other Authorities

Cllr Kitchen reported that there is a new cabinet member for planning and Cllr Kitchen will drive them around Rusper and Ifield so that they are aware of the local area.

## **10. Review of insurance values**

**It was RESOLVED** to appoint ML Surveyors as insurance valuer for the Pavilion at a cost of £300 plus VAT.

## **11. Rusper Village Hall**

**It was RESOLVED** to approve the hire rates and conditions at a cost of £18 per meeting for 23 meetings per year, 7pm to 10pm.

## **12. Grants**

**It was RESOLVED** to award a grant of £150 to Age UK.

## **13. Society of Local Council Clerks**

**It was RESOLVED** to pay for the Clerk's membership at a cost of £185.

## **14. Gatwick**

- a. The response from the Department for Transport to requests to consider the fair representation on noise groups was noted. Cllr Fillmore will find out if the noise and insulation scheme is still available.
- b. **It was RESOLVED** to approve a response to the Night Noise Consultation as drafted by Cllr Fillmore.

It was agreed to invite MP Jeremy Quin to meet with Rusper PC to discuss Gatwick, Land West of Ifield and the climate emergency.

## **15. Reports from representatives**

- a. A report of the Horsham Association of Local Councils meeting attended by Cllr Gatt was noted.
- b. Cllrs updated as follows:-
  - Cllr Fleming is keeping the book swap at Lambs Green tidy.
  - Cllr Hill reported that the pavilion door was damaged but is being fixed next week. The electrical conditions report will take place at the weekend and the other tasks are in hand.
  - Cllr Sallows reported that the door on the book swap is in poor condition and needs repairing. Cllr Hanstad-Pilcher offered to look at this with Mr Coates.
  - Cllr Sallows spoke on Radio Sussex and Surrey as a representative of CAGNE about proposals for a second runway at Gatwick.
  - Cllr Fillmore reported that the S106 agreement for Gatwick will be rolled over.
  - Karen Denness has been appointed as PCSO for Rusper. A meeting will be arranged with Cllr Hanstad-Pilcher and the Clerk and she will be invited to a meeting to meet the rest of the councillors.
  - Cllr Fillmore reminded the Rusper Sports Club representatives about the Courage Dyer Trust grant that is available.
  - Cllr Hussey is trying to source matching wood for the chat room. Cllr Saunders suggested a couple of suppliers.
  - Cllr Sallows would like to arrange regular meetings with planning officers so that we can discuss when decisions are different and learn from this.
  - Cllr Bender reported by email that the post box on Rusper Road has been removed and requested that Rusper PC asks Royal Mail for it to be reinstalled.

## **16. Clerk's report**

The Clerk reported as follows:-

- The Clerk has spoken to Highways about the possibility of installing a path from the village to Lambs Green along East Street. Although RPC is welcome to apply for a Community Highways Scheme for this, they believe the proposal would score low as there would be a requirement to acquire land.

- The lease for the Recreation Ground is still ongoing and awaiting the Grant of Probate. Once probate has been granted RPC can consider if they want to sign the lease regardless of the land being unregistered. The solicitor considers that this is low risk as the council has been in occupation for so long with no issues in the past over the freehold.
- WSALC has confirmed that the annual subscription for Parish Online will be £70, which is more than expected.
- Three road names were suggested for the Land North of Horsham development site and these were Farley, Miles and Henry Adams. These names are all from the war memorial and have been passed along to Legal and General.
- HDC is holding a meeting on 6<sup>th</sup> September 10-12 to discuss the Local Plan Review. Cllrs Sallows and Hussey will attend.
- Members did not want to rearrange another litter collection until spring next year. This will be published.
- The ground socket installation was delayed over summer but the contractor aims to do this asap.
- The Operation Watershed work at The Mount was cancelled as the crew were unwell and they couldn't find anyone to cover. The work will be rebooked.

*Cllr Kitchen left the meeting*

## 17. Internal Audit

**It was RESOLVED** to appoint Mulberry & Co as internal auditors for the financial year 2021-22 at a cost of £60 per hour. It will be requested that the fees are capped to a maximum amount so that any excess expenditure can be agreed in advance.

## 18. Financial report

**It was RESOLVED** to approve the report, which includes the reconciliation.

## 19. Schedule of payments

**It was RESOLVED** to approve the following payments:-

Payee	Reason for payment	Amount due
Various	Salaries	1,001.69
Berry Illustration	Playground sign	55.00
The Plastic Card Factory	ID Cards	28.79*
Society of Local Council Clerks	Membership	185.00
Countrymans	Grounds contract	319.80
HDC	Return of COVID grant	164.97
Mulberry & Co	Cllr training course	42.00
	<b>Total payments</b>	<b>1,797.25</b>

\*Payable to the Clerk

## 20. Review of Clerk's working hours

**It was RESOLVED** to approve the proposal made by Cllrs Sallows and Fillmore.

## 21. Other

Cllr Hussey reported that a licensed event took place on Langhurst Lane recently which exceeded the limits set by the licence. Cllr Hussey requested that the Clerk contacts HDC to ask that the views of the parish are taken into account with any future licences awarded.

The meeting closed at 8.40 pm