



MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 29th JUNE 2021 AT 7.30 pm IN RUSPER
VILLAGE HALL

AGENDA

PLEASE NOTE:

- Entry and Exit to the meeting will be via the Fire Exit doors from the car park.
- Please sanitise your hands once inside the building, and wear a mask.
- A QR code is on the door for you to scan with your phone and if you do not have that ability, the Clerk will ask for your contact details. These details will be kept for 21 days in order to provide data to NHS Test and Trace if requested. The Parish Council will adhere to the General Data Protection Regulations whilst holding this information and will destroy all details once the 21 days are up.
- Seats will be set 2m apart, please do not move them unless you are in a household/bubble with anyone else.
- There will be no paper copies of the agenda available but this will be displayed on the projector.
- Doors and windows will be left open during the meeting so please wear something warm.

Thank you for your understanding.

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

3. Minutes of previous meeting

To **approve** the Minutes of the previous Council meeting.

4. Decisions made under the Business Continuation Policy

To **ratify** the decisions made by the Clerk. [Document 1](#)

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

7. New path on Newdigate Road

To **consider** a request to apply for a new path on Newdigate Road. [Document 2](#) and [Document 3](#)

8. Planning appeal

To **consider** a response to the appeal to planning application DC/20/1993 Hillybarn Farmhouse. [Document 4](#)

9. Police

- a. To **note** the report of a meeting with the office of the Sussex Police and Crime Commissioner (SPCC). [Document 5](#)
- b. To **consider** sending a letter to the SPCC.
- c. To **approve** Cllrs Hussey and Hanstad-Pilcher attending a meeting with the PCC.

10. Bus shelters

- a. To **receive** a verbal report of the meeting held regarding new bus shelters in the Land North of Horsham development site.
- b. To **consider** whether or not to adopt the shelters.

11. Roads and Transport Working Group

To **note** the report of the meeting held on 21st June 2021. [Document 6](#)

12. Car park

To **approve** the renovation of the barrier so that 2 x 1/2 barriers could be welded and attached to the current uprights that will close on a hinge system and can be locked together in the middle. This would allow easier access and manoeuvrability whereby one person could release the locking mechanism and then swing apart the two barriers when required. GCAM Hire Ltd has offered to sponsor and complete this work. [Document 7](#)

13. Catering at the Recreation Ground

To **consider** a request to use the Recreation Ground car park for catering. [Document 8](#)

14. Risk

To **review** and **agree** the recommendations made in the report. [Document 9](#)

15. Insurance values

To **review** and **agree** the recommendations made in the report. [Document 10](#)

16. Code of Conduct

To **approve** the recommended Code of Conduct. [Document 11](#)

17. A24 Worthing to Horsham Feasibility Design

To **consider** making a joint response to this consultation with North Horsham and Warnham Parish Councils. Details of the consultation are not yet published. [Document 12](#)

18. Crawley Borough Council Local Plan Review

To **agree** a response to this. Details can be found here: <https://crawley.gov.uk/planning/planning-policy/local-plan/local-plan-review>, with a deadline of 30th June.

19. Litter

- a. To **review** the report and **consider** whether or not to purchase a new bin for the playground with recycling facilities. [Document 13](#)
- b. To **set a date** for the litter collection day.

20. Gatwick Airport S106 agreement

- a. To **note** the report by Cllr Fillmore. [Document 14](#)
- b. To **consider** contacting WSCC with the recommendations made by Cllr Fillmore. [Document 15](#)

20. Parish Online

To **consider** renewing the subscription for the Parish Online mapping service at an approximate cost of £30.

21. Glebe Field

To **consider** making an Asset of Community Value application for this land.

22. Britaniacrest Recycling Limited, EPR/CB3308TD/V002: environmental permit consultation

To approve a response to this consultation, taking into consideration the notes from the Clerk. The deadline has been extended to 16th July 2021. [Document 16](#)

23. Reports from representatives

- a. To **note** the report of the Horsham Association of Local Councils (HALC) Climate Emergency Group. [Document 17](#)
- b. To **note** the report of the Courage-Dyer Trust meeting. [Document 18](#)
- c. To **receive** verbal reports from Councillors on their various responsibilities.

24. Correspondence

To **note**:-

- a. A letter sent from the Horsham Association of Local Councils to HDC, including the response from HDC and a further letter from HALC. [Document 19](#)
- b. A letter from Communities Against Gatwick Noise and Emissions to WSCC. [Document 20](#)
- c. Notes of the North Horsham Parish Council Liaison meeting held on 12th May 2021. [Document 21](#)
- d. Presentation and questions from the Gatwick roundtable discussion [Document 22](#) and [Document 23](#)

25. Clerk's report

To **receive** a verbal report from the Clerk.

26. Financial reports

To **consider** a new reporting process. [Document 24](#)

27. Bank reconciliation

- a. To **approve** the reconciliation. [Document 25](#)
- b. To **note** the report by Cllr Fillmore. Document 26 to follow

28. Schedule of payments

To **approve** the payments as shown on the schedule. Document 27 to follow

L Bannister

Clerk to Council
23rd June 2021