

Rusper Parish Council



Clerk to Council: Mrs Leanne Bannister
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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ANNUAL GENERAL MEETING
OF RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 29th MAY 2018 AT 7.30pm
IN THE SMALL VILLAGE HALL

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

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|----|--|----|---|
| 1 | Election of Chairman & Vice Chairman | 15 | Maintenance of phone booth |
| 2 | Appointment of posts: | 16 | Neighbourhood Watch signs |
| | - Neighbourhood Plan Committee Chairman | 17 | Bollards on High Street |
| | - Gatwick representative | 18 | Agree a date for Rusper litter pick |
| | - WSALC | 19 | Approval of insurance policy |
| | - HALC | 20 | Approval of Standing Orders, Financial Regulations, Policies & Procedures, Risk Assessment & Asset Register |
| | - Playground | 21 | Neighbourhood Plan update |
| | - Highways & road safety | 22 | Report from Representatives |
| | - Sports Club representative | 23 | Clerk's report |
| | - Village Hall Committee | 24 | Meeting with PCSO |
| | - Winter management | 25 | Training for Clerk & Councillors |
| | - Technology & communications | 26 | August meeting & annual leave for Clerk |
| | - Public Rights of Way | 27 | Parish Magazine |
| 3 | Apologies for Absence | 28 | Finances |
| 4 | Declaration of Interests | | - Reconciled accounts & bank statements |
| 5 | Approval of Minutes of previous Meeting | | - Internal audit report |
| 6 | Open Forum (Councillors agree to adjourn proceedings for questions from members of the public) | | - Approval of Annual Governance Statement |
| 7 | Planning | | - Approval of Accounting Statements |
| | - DC/18/0838 Dial Post Park, Horsham Road | | - Dates for Exercise of Public Rights |
| | - DC/18/0802 Kilnwood Vale | | - Online banking |
| | - Report on Rusper Road developments | | - Invoices to pay as follows: |
| 8 | Planning updates | | Salary for Clerk (May) - £494.43 |
| 9 | Reports from other Authorities | | Overtime for Clerk for NP/GDPR admin |
| 10 | Terms of Business for Gardeners Green solicitor | | Litter Warden salary, expenses & PAYE |
| 11 | Rusper car boot sale | | Sherlock & Neal (bollards) - £5151.72 |
| 12 | Vehicle Activated Signs | | Mulberry & Co (audit) - £108.90 |
| 13 | Sports field | | Expenses for G. Hill - £14.40 |
| 14 | GDPR | | ONeill Homer (NP) - £1350 |
| | - Update from Clerk | | 6-10 Traffic Management - £360 |
| | - Actions needed | | Car park barrier invoice |

L. Bannister
PARISH CLERK
23RD MAY 2018