



Clerk to Council: Mrs Lisa Wilcock
c/o Rusper Village Stores
East street
Rusper
RH12 4PX

07904 371520
clerk@rusper-pc.org.uk
www.rusper-pc.org.uk

MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE **COMBINED** PLANNING AND COUNCIL MEETING OF RUSPER PARISH COUNCIL HELD ON TUESDAY 26th SEPTEMBER 2023 AT **6.30 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

To **acknowledge** the resignation of Cllr V Hanstad-Pilcher.

Note there is one vacancy for co-option on to the Council which was advertised on the noticeboards and the website on 4th September 2023.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings ([Document 1](#))

To **approve** the Minutes of the previous Council meeting 29th August 2023.

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

7. Active Planning Applications ([Document 2](#))

The planning meeting has been combined with the full parish meeting. In lieu of the planning meeting, Council is asked to **agree** responses to the following planning applications. The Council to note the up to date planning log attached.

7.1 Gatwick Planning Application for Emergency 2nd Runway

The Council to **agree** a letter of objection to the proposals.

7.2 DC/23/1701 Thatched Barn East Street Rusper Horsham West Sussex RH12 4RD

Install oak patio doors to the south east elevation.

- 7.3 **DC/23/1671 Calderbank Ifield Wood Ifield West Sussex RH11 0LE**
Erection of an open covered porch to the front of the dwelling.
- 7.4 **DC/23/1639 Two Acres Langhurst Wood Road Horsham West Sussex RH12 4QD**
Demolition of existing greenhouses and erection of a pre-fabricated single storey granny annexe for ancillary residential use associated with the main dwelling.
- 7.5 **DC/23/1623 13 Steeres Hill Rusper West Sussex RH12 4PT**
Demolition of existing conservatory and erection of single storey side extension to south-west elevation. Conversion of garage and workshop to form habitable space, Replacement fenestration and associated landscaping.
- 7.6 **DC/23/1601 Chowles Farm Lambs Green Rusper West Sussex RH12 4RG**
Prior notification for the erection of an agricultural storage barn and creation of a new agricultural access track and field gate access onto East Street. *The Clerk has asked for an extension of time to respond – note to Council application mirrors DC/23/1285 which has been withdrawn.*
8. **Agree responses to planning applications received since publication of the Agenda.**
9. **Enforcements**
- 9.1 Update on the Enforcement report – Cllr M Fillmore.
- 9.2 Simon's Dog Field – a resident has made a complaint and also a request for the Council to take further action. ([Document 3](#))
10. **Section 106 Funding Application Consultation – Rusper Village Hall ([Document 4](#))**
To **consider** a consultation letter regarding Rusper Village Hall Trust's Section 106 Funding application, New roof for Rusper Village Hall application form and supporting documents for the proposed project.
11. **The Glebe Development ([Document 5](#))**
The developer has contacted the Clerk and offered a site meeting at The Glebe for the Council to have the opportunity to see the proposed outline and to ask questions. Clerk to advise the developer of the date.
12. **NPSG/LP Working Group ([Document 6](#))**
Following the meeting of the NPSG on 5th September 2023 and the LP Workshop on 4th September 2023, the NPSG recommend that the Parish Council send a letter to HDC, attached.
13. **Operation Watershed**
The Clerk has contacted Landbuild to progress with stage 2 of works at The Mount. Clerk to give an update.
14. **White H Line application – adjacent to Rusper Stores**
No response from WSCC has been received. Carry to next meeting.
15. **Car Charging Point ([Document 7](#) [Document 8](#))**
To discuss the possibility of applying for an electric car charging point within Rusper – Cllr M Fillmore.
16. **Reports from representatives**
The Council to note Cllr R Gatt report. ([Document 9](#))
17. **Rusper Stores Recycling Bin**
The dual recycle/waste bin has been chased. This item is to be carried.

18. TPO Summerswood Estate ([Document 10](#))

An application for a TPO on various trees was placed with HDC by the Clerk. Carried to the next meeting.

19. Policies

To **adopt** a Procurement Policy. ([Document 11](#))

To **approve** the Local Winter Plan 2023 for submission to WSCC to be included in the Local Winter Plan Offer. ([Document 12](#))

20. Financial

To **approve** the reports as attached - reconciliation, Budget and Unity Bank transactions for the month of August. ([Document 13](#), [Document 14](#), [Document 15](#), [Document 16](#))

20.1 CAGNE grant application. To consider the grant application following request for more information. Report attached. ([Document 17](#))

20.2 To consider the payment for the extra works for the Transport Survey report attached. ([Document 18](#)). The Council to note Cllr F Maitland-Smith email ([Document 19](#))

21. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

Next meeting is 31st October 2023.

*L Wilcock
Clerk to Council
22nd September 2023*